

CPOA NATIONAL BOARD OF DIRECTORS MEETING MINUTES

10 May 2013

Call To Order - The National Board of Directors was called to order at 1500, 10 May 2013, at Springfield, Virginia, by National President YNC Kim Lorigan (Ret).

Pledge of Allegiance and Moment of Silence.

Roll Call of Board of Directors - In attendance were:

President YNC Kim Lorigan (Ret)

Secretary YNCS Bruce Garrison (Ret)

Treasurer SKC Mark Tahtinen

Region Two Advisor ITCM Al Bumgardner

Region Three Advisor HSCS Tyrone Anderson

Vice President BMCM Bruce Bradley (Ret) (Absent)

Region One Advisor BMCS Nick Pupo (Excused Absence)

REPORTS

President – No report

Secretary – No report

Treasurer – No report

Region Two Advisor – No report

Region Three Advisor – No report

OLD BUSINESS

The National Board of Director's Meeting minutes of 6 August 2012 were reviewed and the following corrections were made:

- (1) Add Pledge of Allegiance and Moment of Silence.
- (2) Change the word Repport in the last paragraph of page 1 to read Report.
- (3) First paragraph of page 2, to read change the word finical to financial.

Motion by the Region 2 Advisor, seconded by the Treasurer, to accept the minutes, as corrected. Carried. (Encl. 1)

CORRESPONDENCE

1. Letter from SSGT Nathan “Sonny” J. Sonnenfeld. (Encl. 2)
2. Letter from CPOAA President, Rita Bunting, CPOAA Call to Convention. (Encl. 3)

NEW BUSINESS

1. Discussed letter from CPOAA President. Issue of dissolving the CPOAA pends discussion at Convention.
2. Reviewed and discussed CCCAF documentation as provided by the CCCAF Chairperson. Motion by the Region 3 Advisor, seconded by the Region 2 Advisor, to select the essay with the highest cumulative score, Essay number 20, as the 2013 CCCAF winner. Carried.
3. The President presented the ED Performance Review to the National Board of Directors present. The Board discussed, provided feedback and concurred with the President’s findings.

1600 -Recessed

1605 - Reconvened

4. Motion by the Secretary, seconded by the Region 3 Advisor, to coordinate all National Office employee pay increases to align with the start of the CPOA fiscal year. Carried.
5. Discussed status of Motions to be presented for discussion and approval at the 2013 National Convention.

1700 - Recessed until 0800, 11 May 2013.

CPOA NATIONAL BOARD OF DIRECTORS MEETING MINUTES

11 May 2013

0814 - Reconvened

Roll Call of Board of Directors - In attendance were:

President YNC Kim Lorigan (Ret)

Secretary YNCS Bruce Garrison (Ret)

Treasurer SKC Mark Tahtinen

Region Two Advisor ITCM Al Bumgardner

Region Three Advisor HSCS Tyrone Anderson

Vice President BMCM Bruce Bradley (Ret) (Absent)

Region One Advisor BMCS Nick Pupo (Excused Absence)

Guests present: CMC Kevin Isherwood, MCPO Dave Isherwood (Ret.) and PO1 Marcus Hyde

6. Discussed next phase of CPOA website:

- a. Ways of donating monies online.
- b. Implement online voting.
- c. Set up Pay Pal account for paying dues online.
- d. Set up secure web forms.
- e. Ability to join Association online.

0845 – PO1 Phil Stone (Ret.), National CGEA President, arrived.

0847 - Recessed

0906 - Reconvened

7. President swore in YN1 Marcus Hyde as National CGEA Vice President.

8. Discussed proposed 2014 National Budget.

0953 - Recessed

1012 - Reconvened

Continued discussion of proposed 2014 National Budget.

1104 - Recessed

1115 - Reconvened

Continued discussion of proposed 2014 National Budget.

1217 - Recessed

1410 - Reconvened

Continued discussion of proposed 2014 National Budget.

1455 - SCPO Jon Ostrowski arrived.

1503 - Recessed – CMC Isherwood, MCPO Isherwood, SCPO Ostrowski, PO1 Stone, and PO1 Hyde departed.

1512 - Reconvened

Continued discussion of proposed 2014 National Budget.

9. Discussed status of recommendations from 2012 Convention Committees.

1655 - Recessed

1701 - Reconvened

Continued discussion of recommendations from 2012 Convention Committees.

1740 - Recessed

1750 - Reconvened

10. Discussed status of National Office SOP.

11. Discussed guidance to be provided to Standing and Convention Committee Chairs for the 2013 Convention:

- a. Committees provide a list and prioritize their recommendations.
- b. Limit recommendations to no more than two-three.
- c. Identify resources (in house or outsource) to accomplish recommendation.
- d. How recommendation is to be implemented.
- e. Take ownership of recommendation.

- f. Emphasize quality over quantity.
- g. Committees should not task other committees.
- h. Submit progress report on recommendation findings prior to 1 May each year.

1839 - Recessed until 0800, 12 May 2013

CPOA NATIONAL BOARD OF DIRECTORS MEETING MINUTES

12 May 2013

0804 - Reconvened

Roll Call of Board of Directors - In attendance were:

President YNC Kim Lorigan (Ret)

Secretary YNCS Bruce Garrison (Ret)

Treasurer SKC Mark Tahtinen

Region Two Advisor ITCM Al Bumgardner

Region Three Advisor HSCS Tyrone Anderson

Vice President BMCM Bruce Bradley (Ret) (Absent)

Region One Advisor BMCS Nick Pupo (Excused Absence)

12. Discussed 2013 Convention agenda. The Commandant and Master Chief Petty Officer of the Coast Guard plan to attend.

President stated that she has asked the following to provide a brief presentation:

- 1) Representative, Coast Guard Enlisted Memorial.
- 2) YNCS Michael A. Jarbeck, Flags Across America.
- 3) MCPO Greg Pratt, USAA.
- 4) MSgt Willie Woolford, Bellevue University
- 5) The Mayor of Houston has been invited to attend the Dinner.

13. The revised proposed 2014 Budget was reviewed.

Motion by the Region 2 Advisor, seconded by the Region 3 Advisor, to send the Draft Proposed Budget for 2014 to the 2013 Convention floor for the membership's consideration. Carried.

0844 - Recessed

0847 - Reconvened

14. The draft Business Plan was reviewed and discussed. The National BOD was in agreement that although the Business Plan was helpful in future planning, that only certain parts pertained to the Association.

15. Motion by the Region 3 Advisor, seconded by the Region 2 Advisor, to go into Executive Session. Carried.

0910 - Entered into Executive Session

1006 - Exited Executive Session

16. Motion by Region 2 Advisor, seconded by Region 3 Advisor, to direct the ED contract for the installation of the last two windows for the National Office. Carried.

17. Motion by Treasurer, seconded by Region 3 Advisor, to approve travel funds of approximately \$1000 for the President to officiate at the ceremony instituting the San Diego Chapter. Carried.

GOOD OF THE ORDER

The Region 3 Advisor thanked everyone for their attendance and felt that a lot had been accomplished.

The National Secretary thanked everyone for the hard work over the past 3 days. He especially thanked the ED and AA for their hard work over the past year, stating he had received numerous comments from members in the Mobile area expressing their appreciation for the new Newsletter and Chiefs Magazine, and that they felt that the Association has moved from the Dark Ages to Modern Times over the past year due to the hard work done by the ED and AA. He also thanked Ms. Isherwood for her work in organizing the National Office, answering the phone and solving problems with the membership in a timely manner.

The Region 2 Advisor seconded everyone's comments and thanked everyone in accomplishing everything in such a short time.

The National Treasurer thanked everyone for their assistance in making adjustments to the Proposed 2014 Budget.

The National President offered her thanks to all who participate in the EPOY events and the BOD meeting.

Motion by Secretary, seconded by Treasurer, to adjourn. Carried.

1017 – Adjourned

Respectfully Submitted,

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Bruce Garrison

National Secretary

Encl: (1) National Board of Director's Minutes dated 6 August 2012
(2) Mr. Nathan J. Sonnenfeld's undated letter
(3) National CPOAA President's Call to Convention undated letter