

## MONDAY 20 AUGUST 2018

**Opening Ceremonies:** At 0900, 20 August 2018, Master of Ceremonies YNCM Forrest Croom welcomed the convention attendees and guests.

**Parading of Colors, National Anthem and Pledge of Allegiance:** U.S. Coast Guard Color Guard consisting of MST3 Christopher Payne, MST3 Michael Rollins, IS3 Matthew Tomlinson and SN Timothy Jorden paraded the Colors followed by the Pledge of Allegiance.

**Invocation:** YNCM Forrest Croom gave the invocation.

**Preambles:** National CPOA President YNC Kim Lorigan read the CPOA Preamble.

National CGEA Treasurer and President Elect YN1 Casey Lawrence read the CGEA Preamble.

**Memorial Service:** YNCM Forrest Croom conducted the Memorial Service for those members who had "Crossed the Bar" during the last year. CWO2 Mark Tahtinen played Taps.

**Introductions:** YNCM Forrest Croom introduced Past National President EMCM Louis Maher, CPOA National Board of Directors, Past National CGEA President Clara Whitehead, CGEA National Officers, and recognized all members of the Association who had 25 years or more in the Association.

**Convention Dedication:** CPOA National President YNC Kim Lorigan dedicated the 50<sup>th</sup> National CPOA Convention to the following personnel:

5<sup>th</sup> MCPO-CG Allen Thiele

BMCM John Cathey

DCC William "Bill" Haines

**Introduction of Honor Guests and Command Master Chiefs:** Commander Coast Guard Sector CAPT Holly Najarian, Atlantic Area Command Master Chief James Bach, Sector St. Petersburg Command Master Chief Dan Pesnell.

**Gold Lifetime Members present:**

#13 ETCM Tim Lackey

#17 YNC Alex Chapman

#25 MKCM Dave Isherwood

#28 EMCM Kevin Isherwood

#31 YNCS Bruce Garrison

#32 MCPO-CGRF1 Forrest Croom

#34 QMC Bill Segelken

**Awards Presentation:** National CPOA President YNC Kim Lorigan presented the following awards:

**Chapter with largest percentage of new members:**

1<sup>st</sup> Place New Haven 27%

2<sup>nd</sup> Place Eastern Great Lakes 24%

3<sup>rd</sup> Place South Texas and Lower Columbia River 16%

**Chapter with largest number of new members:**

1<sup>st</sup> Place Elizabeth City and Yorktown 20

2<sup>nd</sup> Place Cape May 18

3<sup>rd</sup> Place Golden Gate 15

**Individuals recruiting the largest number of new members:**

1<sup>st</sup> Place BMC Kristine Alioto, Yorktown Chapter 19

2<sup>nd</sup> Place CWO Jake Cuomo, Cape May Chapter 16

3<sup>rd</sup> Place CWO2 Russell Beaty, Elizabeth City Chapter 14

National CGEA Treasurer YN1 Casey Lawrence presented the following awards on behalf of National CGEA President DC1 Mike Lewis:

**Branch with largest numerical number of new members:**

1<sup>st</sup> Place Colonial Branch 120

2<sup>nd</sup> Place Angel City Branch 22

3<sup>rd</sup> Place Humboldt County Branch 20

**Individuals recruiting the largest number of new members:**

1<sup>st</sup> Place YN3 Samantha Whaley, Colonial Branch 53

2<sup>nd</sup> Place DC1 William Stevenson, Pacific Island Branch 16

3<sup>rd</sup> Place SK2 Jeremy Jarrett, Humboldt County Branch 15

**Guest Speaker:** CPOA National President YNC Kim Lorigan Commander Atlantic Area VADM Scott Buschman as our Guest Speaker.

VADM Buschman gave an informative speak and conducted a question and answer session after his speech.

At 1015 AM National President YNC Kim Lorigan convened the 50<sup>th</sup> National CPOA and 18<sup>th</sup> National CGEA conventions open.

*1020 Recessed until 1330*

*1330 Reconvened*

**Roll Call of National Board of Directors:**

National President	YNC Kim Lorigan	Present
National Vice President	HSCM Tyrone Anderson	Present
National Secretary	YNCS Bruce Garrison	Present
National Treasurer	CWO2 Mark Tahtinen	Present
Region 1 Advisor	MKCM Dave Isherwood	Present
Region 2 Advisor	MKCM Dave Isherwood	Present
Region 3 Advisor	CWO2 Amy Ponce	Present

**Roll Call of Chapters:** - The following Chapters were present at the time of roll call:

Cape May S+1, Elizabeth City 1, Golden Gate P+1, Hampton Roads VP, Hawaiian Islands VP+1, Juneau 2, Kodiak 1, Members at Large 3, Miami 1, Mobile 3, Northeast Florida P T +4, Oklahoma City 1, San Diego 1, SE Connecticut P S, Seattle T +1, Southernmost 2, St Petersburg 2, Washington DC 1, Yorktown P +2.

The following Chapters were not present at the time of roll call:

Alexandria, Baltimore, Boston, Cape Cod, Crystal Coast, Derby City Sluggers, Eastern Great Lakes, Gold Country, Golden Triangle, Grand Haven, Greater Detroit, Green Bay, Jersey Shore, Ketchikan, Kleckner, Lone Star, Long Island, Los Angeles/Long Beach, Lost Coast, Low Country, Lower Columbia River, Marianas Guam, Martinsburg WV, Mid America, New Haven, New Orleans, North Bend, North Coast, Northern New England, Petaluma, Poet Angeles, Prince William Sound, San Juan, Silverdale, SOO, South Texas, St Louis, Traverse City, USCG Desert CPO Bahrain, Western Lake Michigan

There were a total of 37 members present at the time of roll call. A quorum of 19 was established.

Motion by BMCS Womack to only call the Chapters present at roll call on the first day during roll call during the rest of the week. Motion seconded by National Treasurer CWO Mark Tahtinen. Carried.

Motion by BMCS Womack to accept the minutes of 10 August 2017 and printed. Motion seconded by YNC Alex Chapman. Carried. (Encl: 1)

President's 2018 final report on the State of the CPOA was given by National CPOA President YNC Kim Lorigan. Report accepted as given. (Encl: 2)

Executive Director's Annual Report was presented to the Convention Delegates by Executive Director Randy Reid. Report accepted as given. (Encl: 3)

CCCAF Donation Report was presented by SCPO J.D. Warren. Report accepted as given. (Encl: 4)

CPO Foundation Report was given by Foundation President YNCM Forrest Croom. Report accepted as given. (Encl: 5)

*1415 Recessed*

*1425 Reconvened*

CPOA National Board of Director's Resolution to Amend the By Laws #1 Section IX – Amendment and Revision to the By-laws as printed in the July 2018 edition of The Chief was presented to the convention delegates for consideration. Amendment adopted. (Encl: 6)

Motion to Amend Operations Manual #1 Section III.2.a.(4) as printed in the July 2018 edition of The Chief was presented to the convention delegates for consideration. Amendment adopted. (Encl: 7)

Motion to Amend Operations Manual #2 Section VII.2.b and Section XIV as printed in July 2018 edition of The Chief was presented to the convention delegated for consideration.

Motion by SCPO Womack to strike plus one (51%) from 1.c (3) from the paragraph. Motion seconded by SCPO Ostrowski. Motion carried.

Motion to Amend Operations Manual #2 adopted as amended. (Encl: 8)

Motion of Amend Operations Manual #3 Section VIII paragraph 6, as printed in the July 2018 edition of The Chief was presented to the convention delegates for consideration. Motion adopted. (Encl: 9)

MCPO Kevin Isherwood National Coast Guard Retiree Council Vice Chairman addressed the convention delegated on the National Retiree Council.

*1530 Recessed*

*1535 Reconvened*

National Treasurer presented his Annual Report to the convention delegates. Report accepted as given. (Encl: 10)

Motion to Amend the Operations Manual #4 Section VII 3 as printed in the July 2018 edition of The Chief was presented to the convention delegates for consideration. Motion adopted. (Encl: 11)

Motion to Amend the Operations Manual #5 Section VII.2 Presidents Outstanding Chapter Award (POCA) as printed in the July 2018 edition of The Chief was presented to the conventions delegates for consideration. Motion adopted. (Encl: 12)

Motion to Amend the Operations Manual #6 Section II.1 Duties of the President as printed in the July edition of The Chief was presented to the convention delegates for consideration. Motion adopted. (Encl: 13)

Motion to Amend the Operations Manual #7 Section II, Paragraph 7 as printed in The Chief was presented to the convention delegates for consideration. ENCL (22)

*1600 Recessed*

*1603 Reconvened*

Motion by SCPO Womack to send Motion #7 to the By-laws committee. Seconded by MCPO Dave Isherwood. Motion carried.

*1605 Recessed*

*1615 Reconvened*

Motion to move into Executive Session by SCPO Womack. Seconded by SCPO Ostrowski.  
Motion carried.

1617 Entered Executive Session

1633 Exited Executive Session

Motion by SCPO Womack to revoke OSC Dave Evans' membership in the CPOA in accordance with Section VIII of the By-laws. Seconded by SCPO Ostrowski. Motion carried.

*1648 Recessed until 0800, 22 August 2018*

## **WEDNESDAY 22 AUGUST 2018**

*0800 Reconvened*

### **Roll call of National Board of Directors:**

National President	YNC Kim Lorigan	Present
National Vice President	HSCM Tyrone Anderson	Present
National Secretary	YNCS Bruce Garrison	Present
National Treasurer	CWO2 Mark Tahtinen	Present
Region 1 Advisor	MKCM Dave Isherwood	Present
Region 2 Advisor	MKCM Dave Isherwood	Present
Region 3 Advisor	CWO2 Amy Ponce	Present

### **Roll call of Chapters:**

Cape May S +1, Elizabeth City 1, Golden Gate P +1, Hampton Roads VP, Hawaiian Islands VP +1, Juneau 2, Kodiak P, Members at Large 2, Miami 1, Mobile 2, Northeast Florida P T +4, Oklahoma City P, San Diego 1, SE Connecticut P, Seattle T +2, Southernmost 1, St. Petersburg 2, Washington DC 1, Yorktown P +3.

Quorum present.

Motion by SCPO Womack to accept the minutes of 21 August 2018 as printed. Motion seconded by MCPO Dave Isherwood.

Minutes corrected as follows:

Change ETCM Lachey to ETCM Lackey, Add #30 YNC Jack Murphy to list of Gold Lifetime Members present, Change Page 3 roll call of Chapter (Yorktown P +2 to P +3).

Minutes approved as amended.

CPO Academy Convention Committee Report was presented.

Motion by CWO Tahtinen to amend Paragraph 3.to add subparagraph d. to read (d. The standing CPO Academy Committee will submit a motion to amend the Operations Manual to the 2019 Convention. The motion will contain the submission and voting criteria for the award.)

Motion carried.

Report was adopted as amended. (Encl: 14)

Membership Convention Committee Report was presented.

Motion by Cape May to strike generation from paragraph 4. Seconded by SCPO Womack.

Motion carried.

Report adopted as amended. (Encl: 15)

By-Laws Convention Committee Report was presented.

The following pen and ink corrections were made:

Paragraph 2. in Whereas: line change section to read Section.

Paragraph 2. a. replace has received with in receipt of.

Report adopted as amended. (Encl: 16)

Long Range Planning Convention Committee Report was presented.

Report adopted. (Encl: 17)

*0910 Recessed*

*0915 Reconvened*

0915 Master Chief Petty Officer of the Coast Guard MCPO-CG Jason Vanderhaden arrived.

Special Projects Convention Committee Report was presented.

Change St. Petersburg in paragraph to read St. Pete Beach.

Report adopted as amended. (Encl: 18)

Convention Convention Committed Report was presented.

Motion to add a subparagraph b. 6. to the report to read: b. 6. Community Service Event.

Motion carried.



Report adopted as amended. (Encl: 19)

*0932 Recessed*

*1002 Reconvened*

Mr. Dennis Latta from the Florida Department of Veterans Affairs addressed the convention delegates on Veterans Disability Benefits.

Mr. Joseph Montoya addressed the convention delegates on the Delta Dental Tricare Retiree Dental Program and the Federal Employee Dental and Vision Insurance Program (FEDVIP).

Mr. Montoya's e-mail address is [jmontoya@delta.org](mailto:jmontoya@delta.org).

*1107 Recessed*

*1120 Reconvened*

CCCAF Convention Committee Report was presented.

The following pen and ink corrections were made;

Paragraph 3.: Change fincincial to read financial

Change receiptants to read recipients

Report adopted as amended. (Encl: 20)

*1135 Recessed until 1300*

*1301 Reconvened*

**Roll call of National Board of Directors:**

National President	YNC Kim Lorigan	Present
National Vice President	HSCM Tyrone Anderson	Present
National Secretary	YNCS Bruce Garrison	Present
National Treasurer	CWO2 Mark Tahtinen	Present
Region 1 Advisor	MKCM Dave Isherwood	Excused Absence
Region 2 Advisor	MKCM Dave Isherwood	Excused Absence
Region 3 Advisor	CWO2 Amy Ponce	Present

**Roll call of Chapters:**

Elizabeth City 1, Golden Gate P +1, Hampton Roads VP, Hawaiian Islands VP +1, Juneau 2, Kodiak P, Members at Large 2, Miami 1, Mobile 2, Northeast Florida P T, Oklahoma City P, San Diego 1, SE Connecticut P S, Seattle T +1, Southernmost 1, St Petersburg P +1, Yorktown P +2

Quorum present.

*1305 Recessed*

*1309 Reconvened*

RADM Cari Thomas Coast Guard Mutual Assistance Executive Director addressed the convention delegates.

1311 Region 1 and 2 Advisor arrived.

1326 Cape May delegate arrived.

*1423 Recessed*

*1443 Reconvened*

Mr. Willie Willford addressed the convention on Bellevue University.

MCPO Dave Isherwood addressed the convention on the Coast Guard Museum.

Budget Convention Committee Report was presented.

Budget approved as presented.

Report adopted. (Encl: 22)

*1531 Recessed until 0900, 23 August 2018*

## THURSDAY 23 AUGUST 2018

*0900 Reconvened*

MCPOCG Jason Vanderhaden addressed the Convention Delegates.

MCPOCG Vanderhaden held a question and answer session after his address.

National President BMCS Jon Ostrowski thanked MCPOCG Vanderhaden for his attendance and address.

*1045 Recessed*

*1048 Reconvened*

### **Roll call of National Board of Directors:**

National President	BMCS Jon Ostrowski	Present
National Vice President	BMCS Charlie Womack	Present
National Secretary	YNCS Bruce Garrison	Present
National Treasurer	CWO Mark Tahtinen	Present
Region 1 Advisor	MKCM Dave Isherwood	Present
Region 2 Advisor	HSCM Tyrone Anderson	Present
Region 3 Advisor	CWO Amy Ponce	Present

### **Roll call of Chapters:**

Cape May S +1, Golden Gate P +1, Hampton Roads VP, Hawaiian Islands 1, Juneau 1, Kodiak P, Members at Large 1, Miami 1, Mobile 2, Northeast Florida P T +3, Oklahoma City 1, SE Connecticut P S, Seattle T, Southernmost 1, St Petersburg P +2, Yorktown P +2,

Total Present 28

Quorum Present

Motion by CWO Tahtinen to accept the minutes of 22 August 2018 as amended. Seconded by Southernmost. Motion carried.

National President BMCS Jon Ostrowski congratulated Cape May Chapter as Chapter of the Year, and SE Connecticut Branch as Branch of the Year.

### **GOOD OF THE ORDER**

CCCAF Walt Gore throw in netted \$535.00.

National President BMCS Jon Ostrowski went around the room allowing everyone to make their comments on the Convention.

Everyone stated that they were looking forward to next April for the 51<sup>st</sup> National CPOA Convention in Washington DC.

Motion by National Secretary YNCS Bruce Garrison to adjourn. Motion seconded by everyone in the room. Motion carried.

*1209 Adjourned*

Respectfully Submitted

YNCS Bruce Garrison, National Secretary

Enclosures:

- (1) 49<sup>th</sup> National CPOA Convention minutes of 10 Aug 2017
- (2) National President's State of the CPOA Report
- (3) Executive Director's Annual Report
- (4) CCCAF Donation Report
- (5) CPO Foundation Report
- (6) CPOA National BOD Resolution to amend By-Laws #1
- (7) Motion to amend OPS Manual #1
- (8) Motion to amend OPS Manual #2
- (9) Motion to amend OPS Manual #3

- (10) National Treasurer's Annual Report
- (11) Motion to amend OPS Manual #4
- (12) Motion to amend OPS Manual #5
- (13) Motion to amend OPS Manual #6
- (14) CPO Academy Convention Report
- (15) Membership Convention Committee Report
- (16) By-Laws Convention Committee Report
- (17) Long Range Planning Convention Committee Report
- (18) Special Projects Convention Committee Report
- (19) Convention Convention Committee Report
- (20) CCCAF Convention Committee Report
- (21) Budget Convention Committee Report
- (22) Motion to amend OPS Manual #7.

- (10) National Treasurer's Annual Report
- (11) Motion to amend OPS Manual #4
- (12) Motion to amend OPS Manual #5
- (13) Motion to amend OPS Manual #6
- (14) CPO Academy Convention Report
- (15) Membership Convention Committee Report
- (16) By-Laws Convention Committee Report
- (17) Long Range Planning Convention Committee Report
- (18) Special Projects Convention Committee Report
- (19) Convention Convention Committee Report
- (20) CCCAF Convention Committee Report
- (21) Budget Convention Committee Report

## THURSDAY 10 AUGUST 2017

0900 The Convention delegates and guests were asked to take their seats. ADM Paul Zukunft, 25<sup>th</sup> Commandant of the Coast Guard, addressed the Convention.

National President YNC Kim Lorigan thanked the Commandant for his remarks and presented ADM Zukunft with a gift from the CPOA and CGEA.

*1005 Reconvened*

**Roll call of National Board of Directors:**

National President	YNC Kim Lorigan	Present
National Vice President	HSCM Tyron Anderson	Present
National Secretary	YNCS Bruce Garrison	Present
National Treasurer	CWO2 Mark Tahtinen	Present
Region 1 Advisor	ITCM Al Bumgardner	Present
Region 2 Advisor	MKCM Dave Isherwood	Present
Region 3 Advisor	CWO2 Amy Ponce	Present

**Roll Call of Chapters:** The following Chapters were present at time of roll call.

Cape May VP +1, Derby City Sluggers P +6, Eastern Great Lakes P, Elizabeth City P, VP +1, Gold Country P, Hawaiian Islands P +1, Juneau 1, Kodiak P, Members at Large 1, Mobile P +1, Seattle S +2, Southernmost 1, St. Louis 2, Yorktown VP +1. Total 26. Quorum Present.

The following Chapters were not present at time of roll call:

Alexandria, Baltimore, Boston, Cape Cod, Crystal Coast, Golden Gate, Golden Triangle, Grand Haven, Greater Detroit, Green Bay, Hampton Roads, Jersey Shore, Ketchikan, Kleckner, Lone Star, Long Island, Los Angeles/Long Beach, Lost Coast, Low Country, Lower Columbia River, Marianas Guam, Martinsburg West Virginia, Miami, Mid-America, New Haven, New Orleans, North Bend, North Coast, Northeast Florida, Northern New England, Oklahoma City, Petaluma, Port Angeles, Prince William Sound, San Diego, San Juan, SE Connecticut, Silverdale, SOO, South Texas, St. Petersburg, USCG Desert CPO-Bahrain, Washington DC, Western Lake Michigan.

*1010 Recessed*

*1025 Reconvened*

Motion by MCPO Bumgardner to accept the minutes of Wednesday 9 August 2017. Motion seconded by SCPO Sennholtz. Carried.

National President Kim Lorigan congratulated the following Chapters for their achievements in the Presidents Outstanding Chapter Awards, which were presented at the Dinner the previous evening: Small Chapter Award to the Eastern Great Lakes Chapter; Medium Chapter Award to the Cape May Chapter; and the Yorktown Chapter winning both the Large Chapter & the 2017 Presidents Outstanding Chapter awards.

CPO Academy Convention Committee Report was presented. Report adopted. (Encl. 16)

By Laws Convention Committee Report was presented. Report adopted (Encl. 17)

**Certificates of Appreciation:** National President YNC Kim Lorigan presented certificates of appreciation to the Chairs of the Standing Committees.

National President YNC Kim Lorigan presented \$500 checks to the 2016 Chapter and Branch of the year winners in attendance at this year's Convention. Receiving the checks were Cape May Chapter and Garden State Branch.

### **GOOD OF THE ORDER**

The Maverick Club raised \$1560 at this year's convention. \$500 was presented to CCCAF, \$500 was presented to the CPO Foundation and \$560 was given to the Hospitality Room.

National President YNC Kim Lorigan went around the room allowing everyone to make their comments on the Convention starting with the Gold Lifetime Members.

Walt Gore CCCAF throw in netted \$1387.

YNCM Forrest Croom gave the closing prayer.

Motion by National Secretary YNCS Bruce Garrison to adjourn. Seconded by BMCS Charlie Womack. Carried.

*1115 Adjourned.*

Respectfully Submitted

YNCS Bruce Garrison  
National Secretary

**Enclosures:**

- (1) Minutes of 2016 National Convention on Thursday 11 August 2016
- (2) President's 2017 State of the CPOA Report
- (3) National Treasurer's Annual Report
- (4) Executive Director's Annual Report
- (5) Long Range Planning Standing Committee Report
- (6) CCCAF Donation Report
- (7) Motion to Amend CPOA Operations Manual #1
- (8) Motion to Amend CPOA Operations Manual #2



Enclosures (Cont.):

- (9) Bellevue University Handout
- (10) Convention Convention Committee Report
- (11) CCCAF Convention Committee Report
- (12) Long Range Planning Convention Committee Report
- (13) Special Projects Convention Committee Report
- (14) Membership Convention Committee Report
- (15) Budget Convention Committee Report
- (16) CPO Academy Convention Committee Report
- (17) By Laws Convention Committee Report



United States Coast Guard  
**CHIEF PETTY OFFICERS ASSOCIATION**

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13 August 2018

From: CPOA National President  
To: All CPOA & CGEA Members

Subj: **PRESIDENT'S 2018 FINAL REPORT ON THE STATE OF THE CPOA**

1. As required by the CPOA Operations Manual, this report is submitted to our Association's membership.
2. **MEMBERSHIP:** Our Association's total membership is 9791. The CPOA membership stands at 8088, including 11 new Silver Lifetime Members, and the CGEA membership is now 1703. Since 1 August 2017, our Association has welcomed the new **Traverse City Chapter**, and four CGEA Branches: **South Texas and TISCOM, Oregon Coast and Bottled in Bond**. A huge **THANK YOU** goes out to DC1 Mike Lewis and YN1 Carly Beer ~ their recruiting efforts and enthusiasm for the CGEA have resulted in the addition of an incredible 29 new CGEA Branches over the past six years!
3. **FINANCIAL ISSUES:**
  - a. Our Association closed out FY-2017 with a surplus of \$134. The CPOA's total valuation is \$1,017,292 (\$747,322 in Checking/Savings/CDs and \$269,970 in assessed real property). As of this date, FY-2018 is on course to be solidly in the black. **Many thanks to CPOA Treasurer, CWO Mark Tahtinen, for his outstanding efforts in drafting the proposed annual budget.**
  - b. The Triennial Financial Review has been completed by Zukerman & Associates and the results found the CPOA's finances to be in good order and in compliance with all applicable accounting practices.
4. **CAPT Caliendo College Assistance Fund (CCCAF) & Walt Gore Memorial Scholarship (WGMS):**
  - a. The three scholarship winners for the 2018 CCCAF Scholarships were: \$5000 First Place to Ms. Sophia Masson, daughter of PAC John Masson (North Coast); \$2500 Second Place to Mr. Ian McQueen, son of CWO4 Donald McQueen (Kleckner); and \$1000 Third Place to Ms. Destiny Harris, daughter of AMTCM Kit Harris (Mobile). **Many thanks to the CCCAF Chair MKCS (Ret) JD Warren, who ran a flawless program once again, and to Committee Members who read all of the submissions for the CCCAF & WGMS: SKC Anthony Lim, OSCS John Hurley, CWO2 Tamara Heckel, SKC Brandon Bove, OSC Rebecca Unser, YNC David Isbell, BMC Travis Sanders and SK1 Jamie Bridges.**
  - b. The 2018 awardees of the inaugural Walt Gore Memorial Scholarship were CGEA members BM2 Benjamin Lind and YN1 Carey Bounds. The CCCAF Standing Committee Chair continues to encourage all members of the CPOA and CGEA who are pursuing college or graduate degrees to apply for this program.  
**CONGRATULATIONS TO ALL THE WINNERS!**
5. **CPO ACADEMY SPIRIT OF THE CHIEF AWARDS PROGRAM:** The CPOA provides twelve awards for Active Duty Classes and two Reserve Class Awards annually. The Welcome Dinner Program endures due to the hard work of the Petaluma Chapter members and the generosity of our CPOA Chapters and Members who sponsor the Dinners.
6. **COMMUNITY SERVICE:** Our CPOA Chapters and CGEA Branches continue to do amazing work in our communities, donating their funds and efforts to various charities in 2017-2018.
7. **VETERANS DAY CEREMONY:** On 11 November 2017, our Association participated in the Department of Veterans Affairs Veterans Day Ceremony with our fellow Military Associations. CPOA National Vice President **HSCM Tyrone Anderson, BMC Marion Polk** (USCG. Retired and AMVET National Commander), **MKC Scott Dupre** and **ETC Brent Taylor** represented the CPOA at the Arlington National Cemetery ceremony and laid a wreath at the Tomb of the Unknown Soldier. My thanks to all for representing the CPOA and CGEA.

**IN RESPECT FOR THOSE WHO HAVE GONE BEFORE US...AS A GUIDE FOR THOSE WHO FOLLOW**

ENC: (2)

13 August 2018

Subj: PRESIDENT'S 2018 FINAL REPORT ON THE STATE OF THE CPOA

8. **EPOY/REPOY CEREMONY:** On 17 April 2018, Cape May Chapter President **YNCS Kellie Dean**, VP **SKC Josh Calderon**, Branch President **YN3 Michelet Bienvenu** and VP **SN Isaac Cross** represented the CPOA and CGEA at the EPOY/REPOY Recognition Luncheon in Cape May in honor of the achievements of the 2017 EPOY & REPOY. **ME1 David Holland** (TACLET Pacific) & **ME1 Jeffrey Melitski** (Sector New York), respectively. My thanks to the Cape May Chapter and Branch for representing our Association and presenting our gift of a new SDB jacket to the newly advanced awardees.

9. **WEBSITE / SOCIAL MEDIA INITIATIVES**

- a. CPOA Website – the CPOA'S web managers, **CWO Michael Babischkin** and **BMC Phillip Null** continue to address content issues and updates per member requests. **A HUGE "Thank You" to both our webmasters for all their hard work!**
- b. **The Chief** – our Association's quarterly magazine continues to receive positive reviews from our membership.
- c. Monthly Newsletter – the CPOA/CGEA Newsletter provides timely information to over 5468 Association members.
- d. Facebook / LinkedIn – the CPOA Facebook page currently has over 3874 likes and our LinkedIn page has 2155 members. Both continue to serve as great venues to keep our membership informed about Association events, as well as attracting new and former members.

10. **THE CGCPO FOUNDATION** – The CGCPO Charitable Foundation continues to accept tax-exempt donations and is listed on the Amazon Smile Program. The recommendation to add the CGCPO Foundation to the Presidents Outstanding Chapter Award criteria will be voted on at the 2018 Convention. **THANK YOU to President MCPO Forrest Croom, Vice President CMC Jason Wong, Secretary and Alternate YNC Virginia Lutz and CWO Carlene Curry, and Treasurer Mrs. Janet Cantrell who continue to volunteer their time and talents as members of the CPO Foundation Board. Your dedication to this very worthwhile charity, which benefits members of our Coast Guard Family, is deeply appreciated.**

11. **CONTINUING A UNIQUE PARTNERSHIP:** In the late summer of 2017, Hurricanes Harvey, Irma, and Maria devastated Texas, Florida, Puerto Rico, and the U.S. Virgin Islands, impacting hundreds of Coast Guard families and multiple Coast Guard units. The Coast Guard Foundation again turned to the CPOA to help disburse over \$500,000 in assistance to our Coast Guard families, and our Association answered the call. Our Coast Guard Command Master Chiefs, **MCPO Melissa Sharer**, **CPO Chris Maytum**, members of our Mobile Chapter (President **BMCS Charlie Womack**), **New Orleans Chapter (President MKCS Seth Eury)**, **Cape May Chapter (former Chapter President BMC Sean Boone)**, **SE Connecticut Chapter (former President MECM David Carr)** and **Southern New England Branch (President SK1 Nicholas Saporito)** stepped up to provide support for the grant program. As a result of our efforts, on 5 June 2018, Coast Guard Commandant ADM Karl Schultz presented our Association with the Distinguished Public Service Award. Our successful partnership with the Coast Guard Foundation continues to provide an avenue to deliver much needed financial assistance to members of our Coast Guard Family.

12. In closing, our Association's financial situation is healthy and our membership numbers remain steady. Our Chapters and Branches continue to do their utmost to keep our Association strong and thriving, and our members are second to none. For the past 49 years, the men and women of the CPOA have weathered challenges, celebrated accomplishments and grown into an organization that we can all be justifiably proud of. To all who have served on the **CPOA National Board of Directors** and as **Standing Committee Chairs** over the past six years – we owe you a debt of gratitude for your dedication to your fellow Chiefs and to all our members. **THANK YOU** for your service! To the **CGEA National Officers, CGEA Branches and members** – I am proud of all you have accomplished! I ask you to continue your commitment to caring for the Association that you will one day be leading. Remember, you are our future! Lastly, to the **National Office Staff** – thank you for all you have done and continue to do in keeping our Association running smoothly. It has been my great honor to have served as your President for the past six years and I will pass the gavel confident in the knowledge that our future is bright and that the CPOA's sterling reputation of taking care of our own will continue to benefit the members of our Coast Guard Family for many years to come. As always. **THANK YOU** for your continued support of the CPOA and the CGEA.

  
Yours in Service,  
YNC Kim Lorigan (Ret.)

IN RESPECT FOR THOSE WHO HAVE GONE BEFORE US...AS A GUIDE FOR THOSE WHO FOLLOW



**United States Coast Guard  
CHIEF PETTY OFFICERS ASSOCIATION &  
ENLISTED ASSOCIATION**

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[cpoamembership@gmail.com](mailto:cpoamembership@gmail.com) (Membership)



1 August 2018

From: Executive Director  
To: National President

Subj: Annual Report

1. This report is submitted to notify you of the state of our National Office.

**NATIONAL OFFICE**

- a. Continue to optimize and update both the Executive Director and Membership Coordinator SOP's.

**EIN MANAGEMENT**

- a. Issued EIN' to our new Chapter and Branches.
- b. Added Chapter and Branch EIN's to IRS Group Exemption List.
- c. Submitted annual 990-N for all Chapters and Branches with active EIN's.

**COMPUTER SYSTEM**

- a. All computer systems and the membership database are running as required.
- b. ED conducts weekly computer backups, MC conducts daily backups to ensure database integrity.

**WEBSITE**

- a. Our Wordpress website went online just over 2 years ago. We've experienced a few minor bugs which our webmasters continue to address.

**ACCOUNTING**

- a. Continue to utilize Quickbooks Online Essentials. National Treasurer has access to ensure continued transparency and oversight.
- b. Yearly taxes submitted on time.
- c. Continue to work closely with the Budget Committee and the BOD to optimize our annual budget based upon actual expenditures.
- d. Financial review was conducted (every three years), no discrepancies were noted.

**CCCAF**

- a. CCCAF information was published in the January edition of "*The Chief*" and posted on our website and e-newsletter. Received and processed 31 applications and provided to CCCAF Chairman for grading. President sent the congratulatory letter to the winners (3) and the scholarship "Big Checks" were mailed for presentation. Letters of acknowledgement were sent to all individuals who participated in this year's program.

ENCL: (3)

## **COMMUNICATION**

- a. The Chief:
  - Membership Coordinator continues to attend to our transient members in our database. The July issue of The Chief resulted in 18 magazines returned, down from a high of 457 in 2011-2012.
- b. E-Newsletter:
  - Presently sending to over 9,000 contacts.
  - Still receiving above average open rates (39.0%) and click through rates (19.0%). Similar industry rates (non-profit organizations) are 24.5% and 15.4% respectively.
- c. Facebook:
  - The CPOA Facebook page remains a valuable communication platform to quickly spread awareness about key issues, mobilize supporters, raise funds, and create online advocacy movements. The page has 3,893 followers, up from 3,416 last year. Our average reach is 12,000 people per month.
  - The CGEA Facebook page managed by CGEA members presently has 1,131 followers (up from 1,120 last year).
- d. LinkedIn:
  - Presently has 2,163 members, up from 2,020 last year.
- e. Twitter:
  - Presently has 503 followers, up from 460 last year.

## **THE MILITARY COALITION (TMC)**

- a. Continue to serve as the TMC's Treasurer.
- b. Published 2017 legislative victories in our e-newsletter.
- c. We signed on to 6 Coalition letters since August 2017, all of which can be found on the TMC website which is linked to our e-newsletter.
- d. 2018 legislative goals published in our e-newsletter.
- e. Continue to work closely with Coalitions' communication committee to improve our outreach. With over 5.5 million combined members, having a social media strategy could substantially increase our strength and influence.

## **STRATEGIC PARTNERSHIPS**

- a. USAA – Continues to provide \$10,000 as part of our annual partnership compensation. They are also sending a quarterly affinity check averaging \$1,200 and provided \$1,500 to CCCAF last year. We are under contract with USAA until August 2021.

2. This has been another great year at National. Financially, we closed out FY 2017 \$134 under budget. Pending any unforeseen expenditures, I expect us to be solidly in the black in 2018. We welcomed two new Branches since 1 August 2017 (TISCOM and South Texas, Bottled In Bond, and Oregon Coast), and one Chapter (Traverse City). I am honored to be starting my 7<sup>th</sup> year serving as your Executive Director and greatly appreciate your continuing support.

Respectfully submitted,



R. G. Reid



**United States Coast Guard  
CHIEF PETTY OFFICERS ASSOCIATION &  
ENLISTED ASSOCIATION**

5520-G Hempstead Way  
Springfield, VA 22151-4009

Phone: (703) 941-0395 / Fax: (703) 941-0397

Email: [coastguardcpoa@gmail.com](mailto:coastguardcpoa@gmail.com) (Exec. Director)

[cpoamembership@gmail.com](mailto:cpoamembership@gmail.com) (Membership)

<http://uscgcpoa.org>



6 August 2018

From: Executive Director  
To: National President  
Chairman, CCCAF Committee

Subj: CCCAF Donations

1. The following contributions have been received from 7/1/2017 to 8/06/2018:

a. 2017 CONVENTION CONTRIBUTIONS – TOTAL \$1,387.00

Cash donations from 2017 Convention \$487.00

Mavericks \$500.00

SE Connecticut Chapter \$400.00

b. MISCELLANEOUS CONTRIBUTIONS – TOTAL \$1,700.00

USAA \$1,500.00

Tom's Run \$200.00

c. CHAPTER/BRANCH DONATIONS – TOTAL \$1,923.00

Long Island Chapter \$300.00

Hawaiian Island Chapter \$500.00

Mobile Chapter \$700.00

SE Connecticut Chapter \$300.00

Eastern Great Lakes Chapter \$123.00

d. ALLOTMENT CONTRIBUTIONS (with interest) – TOTAL \$4,803.76

List of contributors attached.

2. Total contributions for the period is \$9,813.76

3. Yearly Interest \$13.35

4. Navy Federal CD's (2) hold \$60,156.30

5. 2018 competition awards (3) paid out \$8,500.00

6. Bank of America Business Interest Maximizer fund (.15%) holds \$28,604.40

  
R. G. Reid  
Executive Director

IN RESPECT FOR THOSE WHO HAVE GONE BEFORE US...AS A GUIDE FOR THOSE WHO FOLLOW

ENCL: (4)





June 12, 2018

Chief Kim Lorigan, President  
United States Coast Guard  
Chief Petty Officers Association  
5520-G Hempstead Way  
Springfield, Virginia 22151-4009

Madam President:

It is with some sadness that I write this letter for several reasons. First I'm getting older than I wanted and therefore not as energetic as I would like to be. Being older gets you out of touch with the times and not being in the know makes it somewhat even sadder. Yet I am thankful for the opportunities that have prevailed in my life and do not regret undertaking any of the adventures offered.

You asked me to stand up as President of the Coast Guard Chief Petty Officers Foundation a few years ago and I eagerly accepted knowing that the non-profit was the right thing for the Association as it was long overdue. We have had a great start with the help of the Coast Guard Foundation entrusting us with disbursement of funds and the donations of many of our own. The future is bright for our Foundation and I believe in its charter.

It has come time for me to step aside and make room for the younger generation's energy and eagerness to make this a great asset to the CPOA.

Therefore, effective the close of business of our 50<sup>th</sup> convention on 24<sup>th</sup> of August in the year of our Lord 2018 I will step aside as the President of the Coast Guard Chief Petty Officer Foundation, Inc. and make room for a younger person to lead the Foundation to greatness.

Thank you for the opportunity of serving with you and for you in the Chief Petty Officers Association of the United States Coast Guard.

May God bless the United States of America, United States Coast Guard, Chief Petty Officers Association and the Chief Petty Officers Foundation, Inc.

Fraternally,

  
Forrest W. Croom, President  
CG Chief Petty Officers Foundation, Inc.

ENCL: (5)

# Convention Motions (By-Laws)

## CPOA National Board of Directors Resolution to Amend the By-Laws #1 SECTION IX - Amendments and Revisions to the By-Laws

WHEREAS: Only a small percentage of CPOA members in good standing attend the Annual Convention;  
WHEREAS: The number of members who attend the Annual CPOA Convention is insufficient to provide a true representation of our membership;

WHEREAS: It is in the best interests of the Association to include as many members' voices as possible in the deliberative process when conducting the business of the CPOA;

THEREFORE, LET IT BE RESOLVED:

That Section IX, Amendment and Revisions to the By-Laws, of the CPOA By-Laws be replaced in its entirety with the following

1. Resolutions to Amend the By-Laws.
  - a. Only the CPOA Board of Directors, a CPOA Chapter or a CPOA Member in Good Standing may submit a Resolution to Amend the CPOA By-Laws (Resolution).
  - b. Resolutions which are submitted by a CPOA Chapter or Member must be received at the CPOA National Office to arrive not later than 120 days prior to the convening of that year's Annual Convention. The submitter may send a Resolution via postal mail, email or fax.
  - c. The CPOA Vice President shall review all submitted Resolutions to ensure alignment with all other portions of By-Laws and present his/her findings to the CPOA Board of Directors.
    - (1) If the CPOA Board of Directors determines that a Resolution is out of order, it will be returned to the submitter with an explanation for its return.
  - d. The CPOA Board of Directors shall vote to recommend approval or disapproval of a Resolution within 30 days of receipt.
  - e. The Resolution, including the Board of Directors recommendation, will then be forwarded to the CPOA Chapter Presidents, and they shall provide their vote to recommend approval or disapproval of the Resolution to the CPOA National President by not later than 45 days prior to the convening of that year's Convention.
  - f. The Resolution will then be put before the CPOA Members in Good Standing and in attendance at the Annual Convention for approval or disapproval; approval by a two-thirds (2/3) majority is required of those present and voting.
  - g. An approved Resolution will become effective upon the adjournment of the Convention in which it was approved.
  - h. Resolutions shall be submitted in writing, in accordance with the following guidance; that is:
    - (1) Each Resolution shall be restricted to one subject.
    - (2) The WHEREAS(S) section shall state the reason(s) for the proposal.
    - (3) The RESOLVED section shall contain the exact wording of the proposal to be adopted.
    - (4) All Resolutions submitted shall contain the following statement:
      - (a) For a Resolution submitted by the CPOA Board of Directors: "This is to certify that on (date), with a quorum present at a regularly scheduled or special meeting, this Resolution to Amend the CPOA By-Laws was proposed, read, debated, and adopted by a majority (or unanimous) vote of the CPOA National Board of Directors."
      - (b) For a Resolution submitted by a CPOA Chapter: "This is to certify that on (date), with a quorum present at a regular scheduled or special meeting, this Resolution to Amend the CPOA By-Laws was proposed, read, debated, and adopted by a majority (or unanimous) vote of the Chapter Members in Good Standing." The Chapter President shall sign the Resolution on behalf the of Chapter
      - (c) No certification is required if the Resolution is submitted by an individual CPOA Member.

This is to certify that on 7 December 2017, with a quorum present at a regularly scheduled meeting, this Resolution to Amend the CPOA By-Laws was proposed, read, debated, and adopted by a unanimous vote of the CPOA National Board of Directors.

//s//K. A. LORIGAN President	//s//T. C. ANDERSON, Jr. Vice President	//s//B. R. GARRISON Secretary	//s//M. T. TAHTINEN Treasurer
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//s// M. A. BAUMGARDNER Region 1 Advisor	//s//D. T. ISHERWOOD Region 2 Advisor	//s//A. M. PONCE Region 3 Advisor
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THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION AT THE  
2018 CONVENTION.

ENC: (6)



## CONVENTION MOTIONS (Opsman)

### MOTION TO AMEND THE OPERATIONS MANUAL #1

#### SECTION III.2.a(4)

Move to: Delete the phrase "Members shall be, but are not limited to, Past National Presidents" from Operations Manual Section III-2-a-(4).

1. During the 47th National Convention there were no Past National Presidents on the Long Range Planning Convention Committee nor on the previous and current Standing Committee.

2. The current and previous Long Range Planning Standing Committee Chairmen were/are not Past National Presidents.

3. All standing committees should, when needed, seek the guidance and counsel of past leadership. This however, does not warrant mandatory participation.

4. Having past leadership in all committees versus a single committee, could and should prove valuable to the organization as a whole. This would allow great insight for all committees on the inner workings of our organization.

This is to certify that on 10 August 2016, the Long Range Planning Standing Committee proposed, read, debated, adopted and signed by majority (or unanimous) vote.

THE CPOA BOARD OF DIRECTORS AND THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION AT THE 2018 CONVENTION.

SECTION VII.2.b AND SECTION XIV

WHEREAS: Section VII.2.b. is duplication of Section XIV.

WHEREAS: The current rules require a quorum and approval of the Chapter Presidents before a motion can be presented to the Annual Convention.

WHEREAS: Business of the Association is conducted at the Annual Convention.

RESOLVED: Remove Section VII.2.b. in its entirety

RESOLVED: Change Section XIV to read:

1. The Operations Manual may be amended, as needed, at an Annual Convention. All Amendments to the Operations Manual must be in compliance with the By-Laws.

a. Procedural changes recommended by the Board of Directors and/or the membership will be forwarded to the National Vice President for review to ensure compliance with the By-Laws.

b. The Board of Directors may make changes to the Operations Manual to ensure the organization avoids being placed in legal jeopardy. The Board of Directors may also make changes to correct typing, grammatical and numbering. All such changes shall be ratified during the next Annual Convention.

c. Motions to Amend the Operations Manual.

(1) A Motion to Amend the Operations Manual shall be submitted to the National Board of Directors to arrive not later than 120 days prior to the convening of that year's Annual Convention. The Board of Directors shall vote to recommend approval or disapproval of the Motion to Amend within 30 days of receipt, and a statement supporting the Board's recommendation shall be published in the July edition of The Chief magazine and placed on the CPOA Website.

(2) The Motion to Amend, with the Board of Director's recommendation, will then be presented to the CPOA Chapter Presidents for their consideration and their vote recommending approval or disapproval of the Motion.

(3) The Motion to Amend the Operations Manual will then be put before the CPOA members in good standing and in attendance at the Annual Convention for approval or disapproval; approval by a simple majority plus one (51%) is required of those present and voting.

(4) Any approved Amendment will become effective upon the adjournment of the Convention in which it was approved.

d. When a main motion is of such importance or length as to be in writing, it shall be written in the form of a resolution. That is:

(1) Each Motion shall be restricted to one subject.

(2) The WHEREAS(S) shall state the reasons for the proposal.

(3) The RESOLVED shall contain the exact wording of the proposal to be adopted.

(4) Proposed Motion shall contain the following: "This is to certify that on (date), with a quorum present at a regular scheduled or special meeting this Motion was proposed, read, debated, adopted and signed by majority (or unanimous) vote." If the Motion is being made by an individual member, this certification is not required and the member shall sign and date the Motion.

This is to certify that on 25 April 2018, with a quorum present at a regular meeting of the CPOA National Board of Directors, this Motion to Amend the Operations Manual was proposed, read, debated and adopted by a unanimous vote of those in attendance.

THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION <sup>70</sup>AT THE 2018 CONVENTION.

# Convention Motions (Opsman)

## MOTION TO AMEND THE OPERATIONS MANUAL #3 SECTION VIII, PARAGRAPH 6

WHEREAS: Gold Lifetime Membership is a class of Membership in accordance with the CPOA Articles of Incorporation.

WHEREAS: Gold Lifetime Member is completely covered in Section XV, making Section VIII 6 duplicated information.

RESOLVED: Remove Section VIII, paragraph 6. in its entirety.

Submitted By: SCPO Charles Womack (ret)

THE CPOA BOARD OF DIRECTORS AND THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION AT THE 2018 CONVENTION.



United States Coast Guard  
CHIEF PETTY OFFICERS ASSOCIATION  
5520 Hempstead Way  
Springfield, VA 22151-4009



Phone: (703) 941-0395 Fax: (703) 941-0397  
Email: [coastguardcpoa@gmail.com](mailto:coastguardcpoa@gmail.com) (Exec. Director)  
[cpoamembership@gmail.com](mailto:cpoamembership@gmail.com) (Membership)

31 Jul 2018

From: National Treasurer

To: Chief Petty Officers Association Membership

Subj: ANNUAL REPORT

1. The following is the financial standing of the CPOA as of July 31, 2017:

2. Current Assets:

TD Bank

Type	Matures	Designation	Amount
Small Bus. M. Market		SilverLT	\$65,916
High Yield Savings			\$184,053
Companion Checking			\$1,500

Navy Fed

Type	Matures	Designation	Amount
CD	5/17/2025	CCCAF	\$30,841
CD	5/17/2025	CCCAF	\$30,841
CD	1/17/2019	SilverLT	\$111,111
CD	1/17/2019	SilverLT	\$111,111

PENFED

Type	Matures	Designation	Amount
Money Market	5/27/2019		\$111,774

BofA

Type	Matures	Designation	Amount
Checking			\$10,826
Bus. Interest Maximizer		CCCAF	\$37,104
Bus. Interest Maximizer		Reserve	\$40,103

Total Current Assets

\$735,180

3. Property & Equipment:

Fixed Assets	\$269,970
Total Fixed Assets	\$269,970

TOTAL ASSETS

\$1,005,150

4. The 2019 CPOA Budget was printed in the July 2018 edition of "THE CHIEF" to allow members to review and ask questions prior to Convention

ENCL: (10)

Sincerely yours,

A handwritten signature in black ink, appearing to read 'MTT', with a horizontal line extending to the right.

M. T. Tahtinen, CWO2(F&S), USCG

Encl: (1) 2013-2018(YTD) Budgets (Projections submitted to Budget Committee for review)

Coast Guard Chief Petty Officers Association  
Account Listing

Account	Budget CY2019	Actual CY 2019	Budget CY2018	CY 2018 1/1-6/30	Budget CY2017	Actual CY 2017	Budget CY2016	Actual CY 2016	Budget CY2016	Actual CY 2016
<b>INCOME</b>										
Membership Dues	\$77,000.00		\$77,000.00	\$44,095.00	\$77,000.00	\$83,767.20	\$77,000.00	\$81,143.24	\$75,000.00	\$81,508.99
Active-Duty Allowments	\$39,000.00		\$39,000.00	\$14,817.60	\$45,600.00	\$29,102.20	\$45,600.00	\$39,811.00	\$45,600.00	\$40,943.73
Cash/Checks	\$5,000.00		\$5,000.00	\$182.00	\$6,000.00	\$5,963.84	\$6,000.00	\$3,882.00	\$6,000.00	\$6,068.12
Credit Card Payments	\$97,000.00		\$97,000.00	\$45,288.12	\$97,000.00	\$98,406.54	\$97,000.00	\$91,100.00	\$95,000.00	\$92,197.75
Referee Allowments	\$10,000.00		\$10,000.00	\$14,288.48	\$3,000.00	\$16,804.32	\$3,000.00	\$11,043.98	\$3,000.00	\$4,672.08
Members Dues payments online	\$3,000.00		\$3,000.00	\$1,497.00	\$3,000.00	\$3,102.00	\$3,000.00	\$0.00	\$3,000.00	\$352.02
Silver Lifetime Purchases (held at TD Bank)	\$3,000.00		\$3,000.00	\$350.00	\$3,000.00	\$1,084.83	\$350.00	\$541.65	\$350.00	\$3,000.00
Sales of Product Income - Cafe Press	\$350.00		\$2,000.00	\$2,800.00	\$3,000.00	\$3,000.00	\$2,000.00	\$1,800.00	\$2,000.00	\$14,810.97
The Chief Advertising Income	\$15,000.00		\$15,000.00	\$112,803.74	\$15,000.00	\$16,472.74	\$15,000.00	\$24,993.56	\$15,000.00	
USAA - Sponsorship (Affinity Program)										
50th Convention Fund										
Interest Earned	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	\$1,517.80
Companion Checking Interest	\$0.00		\$0.00	\$91.15	\$0.00	\$183.30	\$0.00	\$183.11	\$0.00	\$187.84
High Yield Savings TD Bank Interest	\$0.00		\$0.00	\$12.98	\$0.00	\$26.07	\$0.00	\$27.63	\$0.00	\$37.81
Reserve Fund Boas Interest	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	
Silver Lifetime TD Bank CD Interest (deleted)	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	
Silver Lifetime TD Bank Interest	\$0.00		\$0.00	\$32.69	\$0.00	\$65.52	\$0.00	\$64.17	\$0.00	\$59.19
Navy Fed CD #1 Matures 5/17/2018	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	
Other Ordinary Income	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	
BOA Checking Account	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	
BOA Interest Maximizer Savings	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	
Pentagon Federal CDs when converted into High Yield Savings	\$0.00		\$0.00		\$0.00		\$0.00	\$0.00	\$0.00	
<b>Total INCOME:</b>	<b>\$248,356.00</b>	<b>\$0.00</b>	<b>\$248,350.00</b>	<b>\$236,028.76</b>	<b>\$250,950.00</b>	<b>\$248,977.56</b>	<b>\$245,950.00</b>	<b>\$254,600.34</b>	<b>\$241,950.00</b>	<b>\$245,356.30</b>
<b>CONVENTION EXPENSES</b>										
Awards	\$2,000.00		\$2,000.00	\$516.22	\$1,000.00	\$2,418.62	\$1,000.00	\$2,889.22	\$2,000.00	\$1,799.25
Convention Expenses	\$5,000.00		\$5,000.00		\$5,000.00	\$2,000.00	\$0.00	\$0.00	\$1,000.00	\$2,000.00
President's Outstanding Chapter/Branch Incentive	\$1,000.00		\$1,000.00		\$1,000.00		\$1,000.00	\$0.00	\$1,500.00	
Convention Committee Expenses (Mailing Materials)	\$1,000.00		\$1,000.00		\$1,000.00		\$1,000.00	\$0.00	\$1,500.00	
CPOA National Bod Expenses (includes lv, per diem, hotel, President	\$6,750.00		\$18,000.00		\$6,750.00		\$8,750.00		\$18,000.00	
Vice-President						\$1,532.79		\$1,726.42		\$1,655.38
Secretary						\$1,615.55		\$1,494.00		\$1,344.08
Treasurer						\$1,609.63		\$1,396.70		\$1,537.20
Regional Advisor: Region 1						\$1,400.91		\$1,089.20		\$1,638.20
Regional Advisor: Region 2						\$1,313.50		\$1,395.70		\$3,227.40
Regional Advisor: Region 3						\$1,583.25		\$1,801.02		\$2,765.91
CPOA National Officer Expenses (includes lv, per diem, hotel, President	\$5,000.00		\$10,000.00		\$5,000.00	\$1,553.38		\$1,406.00		\$1,325.88
Vice-President						\$2,294.85		\$1,417.37		\$1,404.10
Secretary						\$0.00		\$1,233.55		\$1,684.10
Treasurer						\$1,555.88		\$1,035.45		\$1,578.60
Executive Director	\$1,500.00		\$1,500.00	\$2,291.22	\$1,500.00	\$2,122.71	\$1,500.00	\$2,774.32	\$1,500.00	\$1,199.68
Total Convention Expenses:	<b>\$24,250.00</b>	<b>\$0.00</b>	<b>\$38,500.00</b>	<b>\$3,333.84</b>	<b>\$23,250.00</b>	<b>\$21,001.17</b>	<b>\$18,250.00</b>	<b>\$21,795.35</b>	<b>\$31,000.00</b>	<b>\$24,483.86</b>
<b>NATIONAL EXPENSES: CPOA BOD TRAVEL</b>										
National Officers	\$6,500.00		\$6,500.00		\$6,500.00		\$6,500.00		\$7,000.00	
President				\$1,030.07		\$553.61		\$334.28		\$1,557.26
Vice-President				\$1,203.17		\$1,230.90		\$602.14		\$1,005.96
Secretary				\$1,213.09		\$1,218.53		\$821.49		\$1,089.46
Treasurer				\$1,068.96		\$0.00		\$591.00		\$929.53
Regional Advisor: Region 1				\$1,203.85		\$1,218.53		\$947.02		\$0.00
Regional Advisor: Region 2				\$0.00		\$650.00		\$1,387.94		\$627.21
Regional Advisor: Region 3				\$1,281.90		\$1,064.32		\$293.20		\$916.87
<b>NATIONAL EXPENSES: CPOA TRAVEL</b>	<b>\$3,715.00</b>	<b>\$0.00</b>	<b>\$3,715.00</b>	<b>\$1,281.90</b>	<b>\$3,715.00</b>	<b>\$1,064.32</b>	<b>\$3,715.00</b>	<b>\$293.20</b>	<b>\$4,000.00</b>	

## Coast Guard Chief Petty Officers Association

## Account Listing

Account	CY 2018				
	Budget CY2018	Actual CY 2018	Budget CY2018	Actual CY 2018	Budget CY2018
President					
Vice-President					
Secretary					
Treasurer					
Total CGEA/CPOA Travel	\$10,215.00	\$0.00	\$10,215.00	\$7,833.61	\$10,215.00
				\$9,766.22	\$10,215.00
				\$1,555.38	\$8,160.63
				\$236.70	\$11,000.00
					\$8,212.32
<b>NATIONAL EXPENSES (OPERATIONS)</b>					
Building Repair & Maintenance	\$2,000.00	\$1,086.60	\$2,000.00	\$2,525.35	\$2,000.00
Office Security System	\$2,400.00	\$316.78	\$2,400.00	\$599.88	\$490.93
Computer Equip & Software	\$1,500.00	\$321.22	\$1,500.00	\$2,550.99	\$2,000.00
Cards Association Fees	\$3,100.00	\$1,504.86	\$3,000.00	\$2,608.10	\$3,000.00
Credit Card Processing Fees	\$1,000.00	\$604.63	\$500.00	\$1,112.64	\$500.00
Membership Processing Expense	\$750.00	\$750.00	\$750.00	\$296.95	\$750.00
Membership: Electronic Communications (Constant Contact)	\$1,500.00	\$750.00	\$1,500.00	\$1,669.58	\$1,500.00
Memorial Fund	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
National CPOA Bd Discretionary	\$500.00	\$200.34	\$500.00	\$488.49	\$500.00
Office Equipment & Furnishings	\$500.00	\$294.44	\$500.00	\$488.23	\$500.00
Office Machine Repair (Includes maintenance contracts)	\$2,400.00	\$1,086.48	\$2,400.00	\$2,556.66	\$1,500.00
Office Supplies	\$2,000.00	\$580.09	\$1,500.00	\$3,152.33	\$1,500.00
Online Accounting Service (QuickBooks & Payroll)	\$1,000.00	\$624.00	\$1,000.00	\$1,177.65	\$1,000.00
Payroll (Inuit) - merged	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Phone and Internet Bundle	\$1,800.00	\$1,003.11	\$1,800.00	\$1,957.21	\$1,800.00
Postage (Includes equipment rental)	\$9,000.00	\$4,394.19	\$8,800.00	\$9,038.48	\$9,800.00
Publications (Off pubs, Roberts Rules, etc)	\$200.00	\$131.80	\$200.00	\$189.79	\$200.00
Employee Pay & Benefits					
Salary (Executive Director)	\$77,593.00	\$44,344.06	\$75,000.00	\$82,470.54	\$75,000.00
Employee Retirement Account	\$4,655.00	\$3,261.32	\$4,400.00	\$3,793.38	\$4,400.00
Medical Benefit Reimbursement Account	\$3,000.00	\$802.08	\$3,000.00	\$3,202.17	\$3,000.00
Wages (Admin Assistant)	\$29,000.00	\$15,717.00	\$29,000.00	\$31,002.07	\$29,000.00
Executive Director Local Travel	\$600.00	\$274.55	\$600.00	\$182.07	\$600.00
Stationery & Printing	\$1,500.00	\$739.17	\$1,000.00	\$2,103.00	\$1,000.00
Utilities (gas & elec)	\$1,200.00	\$637.68	\$1,200.00	\$1,245.05	\$1,200.00
Website/Web Manager	\$2,500.00	\$527.99	\$2,500.00	\$457.22	\$2,500.00
IRS Penalties & Settlements		\$0.00	\$0.00	\$0.00	\$0.00
Total National Expenses (Operations)	\$151,198.00	\$0.00	\$151,198.00	\$78,719.39	\$144,150.00
				\$154,878.67	\$143,250.00
					\$144,461.58
					\$150,000.00
					\$139,973.25
<b>NATIONAL EXPENSES (TAXES/INSURANCE/LEGAL)</b>					
Business Liability Insurance					
Corporation Costs	\$250.00	\$250.00	\$250.00	\$325.00	\$250.00
County Personal Property Tax	\$250.00	\$0.00	\$250.00	\$135.45	\$0.00
Liability Insurance	\$4,800.00	\$4,800.00	\$4,800.00	\$1,582.00	\$4,800.00
Professional Accounting Service (Financial Review)	\$3,850.00	\$0.00	\$0.00	\$0.00	\$0.00
Professional Accounting Fee	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Federal Tax Return Preparation	\$1,500.00	\$1,585.00	\$1,500.00	\$1,565.00	\$1,500.00
Insurance Property	\$1,800.00	\$0.00	\$1,800.00	\$0.00	\$1,800.00
Legal Fees	\$2,000.00	\$277.04	\$2,000.00	\$1,280.00	\$2,000.00
Royal Estate Tax	\$2,900.00	\$0.00	\$2,900.00	\$1,471.81	\$2,900.00
Total National Expenses (Taxes/Insurance/legal)	\$17,350.00	\$0.00	\$17,350.00	\$2,493.39	\$13,500.00
				\$8,359.26	\$13,500.00
					\$8,749.25
					\$13,650.00
					\$11,020.75
<b>NATIONAL EXPENSES (Start Up Expenses):</b>					
Awards/Engraving	\$0.00	\$0.00	\$0.00	\$79.00	\$0.00
Start-up support (Chapter/Branch)	\$600.00	\$0.00	\$600.00	\$457.80	\$600.00
Chapter (Start Up Fund)	\$1,000.00	\$13.65	\$1,000.00	\$231.30	\$1,500.00
Chapter (Start Up expenses)	\$600.00	\$0.00	\$600.00	\$127.50	\$600.00
Branches (Start Up Funds)					
					\$13.45
					\$661.44
					\$500.00
					\$123.65
					\$651.44

## Account Listing

	CY 2018					
	Account	Budget CY2018	Actual CY 2018	Budget CY2018	1/1-6/20	Budget CY2017
Branches (Start Up expenses)	\$1,000.00			\$768.90	\$1,000.00	\$1,000.00
Total National Expenses (National Office)	\$3,200.00	\$0.00	\$3,200.00	\$281.95	\$3,200.00	\$1,935.63
NATIONAL EXPENSES (Programs):						
CPO Academy Support (Spirit of the Chief Award)	\$2,000.00		\$2,000.00	\$1,151.40	\$2,000.00	\$1,151.40
CCCAF Program	\$50.00		\$50.00	\$132.98	\$50.00	\$157.82
CPOA Foundation	\$1,500.00		\$1,500.00		\$1,500.00	\$1,500.00
EPOV Program Dinner	\$800.00		\$800.00	\$606.63	\$800.00	\$358.48
Awards (EPOV)	\$500.00		\$500.00	\$59.04	\$0.00	\$900.00
National Election Support	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00
25 year pin	\$1,500.00		\$1,500.00	\$1,900.00	\$1,500.00	\$0.00
35 & 50 year pins	\$1,000.00		\$1,000.00	\$0.00	\$1,000.00	\$0.00
Membership Pin Postage				\$79.80	\$500.00	\$750.00
50 Year Coin	\$100.00		\$100.00	\$2,231.54		\$0.00
Gold Lifetime Award	\$400.00		\$400.00	\$0.00	\$400.00	
COMDOT National Retiree Council Support	\$500.00		\$500.00	\$0.00	\$500.00	
Coast Guard Museum support	\$800.00		\$800.00	\$0.00	\$500.00	
CGEA Membership (25 yr pin)	\$400.00		\$400.00	\$125.00	\$400.00	\$983.30
VVA Veterans Day Ceremony	\$9,550.00	\$0.00	\$9,550.00	\$6,206.59	\$6,700.00	\$3,171.54
Total National Expenses (Programs):						
	\$1,000.00		\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
PUBLICATION EXPENSES (The CHIEF Magazine):						
Postage/absor/Distribution	\$15,000.00		\$15,000.00	\$6,934.12	\$15,000.00	\$16,469.84
Printing	\$33,000.00		\$33,000.00	\$15,855.96	\$33,000.00	\$30,972.00
Total Publications:	\$48,000.00	\$0.00	\$48,000.00	\$22,790.08	\$48,000.00	\$47,441.84
Grand Total Expenses:	\$264,763.00	\$0.00	\$279,013.00	\$123,668.65	\$249,016.00	\$246,554.33
End of Year Difference Between Project Budget and actual spending						\$2,460.67
Difference in Gross Receipts & Actual Expenses:						\$2,423.23
Tampa Tribute						\$0.00
CCCAF Interest				\$6.12		\$11.42
CCCAF Donations				\$700.00		\$7,586.00
CCCAF Program	\$8,500.00		\$8,500.00	\$8,500.00	\$8,500.00	\$8,500.00
CG Foundation #1				\$200,000.00		
CG Foundation #2				\$78,000.00		
CG Foundation #3				\$180,000.00		
CG Foundation #4						
Harvey Disbursement						\$197,000.00
Harvey Relief				\$44,754.90		\$75,000.00
Hurricane & Fire				\$26,173.79		\$153,911.06



# Coast Guard Chief Petty Officers Association

## Account Listing

Account	Budget CY2014	Actual CY 2014	Budget CY2013	Actual CY 2013
<b>INCOME</b>				
Membership Dues	\$73,000.00	\$78,075.99	\$70,000.00	\$73,540.24
Active-Duty Allowments	\$43,000.00	\$47,100.31	\$40,000.00	\$47,128.40
Cash/Checks	\$5,000.00	\$5,000.00	\$4,500.00	\$5,993.00
Credit Card Payments	\$95,000.00	\$93,575.50	\$90,000.00	\$94,731.00
Referee Allowments	\$0.00	\$0.00	\$0.00	\$0.00
Members Dues payments online	\$4,500.00	\$2,067.00	\$3,000.00	\$4,750.00
Silver Lifetime Purchases (Yield at TD Bank)	\$300.00	\$3,200.00	\$0.00	\$714.72
Sales of Product Income - Café Press	\$2,400.00	\$1,500.00	\$0.00	\$3,600.00
The CHIEF Advertising Income	\$14,600.00	\$14,402.75	\$1,500.00	\$13,189.97
USAA - Sponsorship (Affinity Program)				
50th Convention Fund				
Interest Earned				
Companion Checking Interest	\$0.00	\$0.00	\$0.00	\$373.21
High Yield Savings TD Bank Interest	\$468.00	\$575.82	\$0.00	\$371.91
Reserve Fund Boas Interest	\$132.00	\$52.48	\$0.00	\$102.15
Silver Lifetime TD Bank CD Interest (deleted)	\$3,600.00		\$0.00	\$1,784.11
Silver Lifetime TD Bank Interest	\$156.00	\$115.92	\$0.00	\$173.67
Navy Fed CD #1 Matures 5/17/2016				\$217.91
Other Ordinary Income	\$0.00	\$0.00	\$0.00	
BOA Checking Account	\$0.00		\$0.00	
BOA Interest Maximizer Savings	\$0.00		\$0.00	
Pennagon Federal CDs when converted into High Yield Savings	\$0.00		\$0.00	
<b>Total INCOME:</b>	<b>\$242,156.00</b>	<b>\$244,165.76</b>	<b>\$209,000.00</b>	<b>\$246,668.29</b>
<b>CONVENTION EXPENSES</b>				
Awards	\$1,500.00	\$1,056.15	\$0.00	\$2,110.65
Convention Expenses				
President's Outstanding Chapter/Branch Incentive	\$1,500.00		\$1,800.00	
Convention Committee Expenses (Mailing Materials)	\$6,500.00		\$15,000.00	
CPOA National BOD Expenses (includes tm, per diem, hotel, President		\$1,625.36		\$9,022.78
Vice-President		\$1,486.50		\$1,505.42
Secretary		\$1,486.50		\$1,411.90
Treasurer		\$1,455.80		\$1,299.19
Regional Advisor: Region 1		\$1,486.50		\$1,782.05
Regional Advisor: Region 2		\$1,638.00		\$1,493.45
Regional Advisor: Region 3		\$1,058.70		\$1,530.78
CGEA National Officer Expenses (includes tm, per diem, hotel, President	\$4,500.00		\$4,500.00	
Vice-President		\$1,194.54		\$4,674.60
Secretary		\$918.84		\$2,145.21
Treasurer		\$0.00		\$1,340.21
Executive Director	\$1,300.00	\$1,599.00	\$2,000.00	\$1,189.18
Total Convention Expenses:	\$17,300.00	\$11,076.26	\$23,300.00	\$1,369.95
		\$16,082.15		\$30,885.42
<b>NATIONAL EXPENSES: CPOA BOD TRAVEL</b>				
National Officers	\$7,000.00		\$12,000.00	
President		\$1,565.36		\$3,412.51
Vice-President		\$0.00		\$1,163.81
Secretary		\$1,154.42		\$801.04
Treasurer		\$1,183.79		
Regional Advisor: Region 1		\$1,154.42		\$917.01
Regional Advisor: Region 2		\$672.23		\$1,535.46
Regional Advisor: Region 3		\$852.90		
<b>NATIONAL EXPENSES: CGEA TRAVEL</b>	<b>\$2,000.00</b>		<b>\$2,000.00</b>	

# Coast Guard Chief Petty Officers Association

## Account Listing

Account	Budget CY2014	Actual CY 2014	Budget CY2013	Actual CY 2013
President		\$669.60		\$587.74
Vice-President		\$642.06		\$776.00
Secretary		\$0.00		
Treasurer		\$872.50		
Total CGA/CPOA Travel:	\$9,000.00	\$8,967.28	\$14,000.00	\$9,193.57
<b>NATIONAL EXPENSES (OPERATIONS)</b>				
Building Repair & Maintenance	\$2,000.00	\$4,661.05	\$2,000.00	\$3,813.37
Office Security System				
Computer Equip & Software	\$2,000.00	\$39.99	\$3,000.00	\$409.70
Condo Association Fees	\$3,000.00	\$467.96	\$1,500.00	\$2,738.78
Credit Card Processing Fees	\$300.00	\$876.41	\$0.00	\$289.73
Membership Processing Expense	\$1,000.00	\$405.27	\$2,000.00	\$976.80
Membership: Electronic Communications (Consiant Contact)	\$1,500.00	\$1,268.50		\$1,186.00
Memorial Fund	\$1,000.00	\$0.00	\$1,000.00	\$500.00
National CPOA BoD Discretionary	\$500.00	\$300.00	\$300.00	
National CGEA Officers Discretionary	\$500.00	\$50.00	\$1,500.00	
Office Equipment & Furnishings	\$7,000.00	\$6,525.18	\$7,000.00	
Office Machine Repair (includes maintenance contracts)	\$1,500.00	\$1,338.34	\$4,000.00	
Office Supplies	\$1,500.00	\$685.40		\$383.52
Online Accounting Service (QuickBooks & Payroll)	\$0.00	\$378.00	\$2,500.00	\$1,236.40
Payroll (entry) - merged	\$1,800.00	\$1,754.07	\$2,500.00	\$1,137.00
Phone and Internet Bundle	\$10,000.00	\$8,778.93	\$11,000.00	\$1,640.06
Postage (includes equipment rental)	\$200.00	\$242.88	\$200.00	\$8,720.64
Publications (Oil pubs, Roberts Rules, etc)				\$105.00
<b>Employee Pay &amp; Benefits</b>				
Salary (Executive Director)	\$71,000.00	\$75,599.60	\$68,712.00	\$52,758.55
Employee Retirement Account	\$4,300.00		\$4,205.00	\$809.61
Medical Benefit Reimbursement Account	\$3,000.00	\$568.76	\$2,500.00	\$20,488.65
Wages (Admin Assistant)	\$28,000.00	\$27,819.72	\$26,000.00	\$58.26
Executive Director Local Travel	\$500.00	\$317.00	\$1,200.00	\$1,902.32
Stationery & Printing	\$1,000.00			\$847.79
Utilities (gas & elec)	\$1,200.00	\$1,283.37	\$1,700.00	\$11,340.00
Website/web Manager	\$8,000.00	\$7,656.82	\$13,500.00	\$7,388.32
IRS Penalties & Settlements	\$0.00	\$8,501.00	\$0.00	\$7,388.32
Total National Expenses (Operations):	\$151,400.00	\$149,508.25	\$154,317.00	\$125,358.73
<b>NATIONAL EXPENSES (TAXES/INSURANCE/LEGAL)</b>				
<b>Business Liability Insurance</b>				
Corporation Costs	\$150.00	\$230.00	\$25.00	\$590.98
County Personal Property Tax	\$500.00	\$242.30	\$0.00	\$300.00
Liability Insurance	\$4,800.00	\$0.00	\$3,500.00	\$288.96
Professional Accounting Service (Financial Review)	\$3,400.00	\$3,500.00	\$0.00	\$0.00
Professional Accounting Fee	\$0.00	\$280.00	\$0.00	\$0.00
Federal Tax Return Preparation	\$1,500.00	\$1,465.00	\$5,100.00	\$2,002.67
Insurance Property	\$1,800.00	\$1,750.00	\$1,500.00	\$1,686.02
Legal Fees	\$1,000.00	\$528.75	\$1,500.00	\$2,392.00
Real Estate Tax	\$2,900.00	\$2,739.83	\$3,000.00	\$2,853.69
Total National Expenses (Taxes/Insurance/Legal):	\$16,050.00	\$10,754.88	\$14,625.00	\$10,124.52
<b>NATIONAL EXPENSES (Start Up Expenses):</b>				
Awards/Engravings	\$300.00	\$0.00	\$0.00	\$0.00
Start-up support (Chapter/Branch)	\$300.00	\$141.10		\$462.05
Chapter (Start Up Fund)	\$900.00	\$0.00		\$706.26
Chapter (Start Up expenses)	\$300.00	\$0.00		\$1,209.85
Branches (Start Up Funds)				

**Coast Guard Chief Petty Officers Association**  
**Account Listing**

Account	Budget CY2014	Actual CY 2014	Budget CY2013	Actual CY 2013
Branches (Start Up expenses)	\$900.00	\$1,356.34		
Total National Expenses (National Office)	\$2,700.00	\$1,499.44	\$0.00	\$2,378.18
<b>NATIONAL EXPENSES (Programs):</b>				
CGO Academy Support (Spirit of the Chief Award)	\$2,000.00	\$0.00	\$1,100.00	\$1,072.80
CCCAF Program	\$50.00	\$44.77		\$42.24
CPOA Foundation				
EPOY Program Dinner	\$1,500.00	\$1,500.00	\$1,500.00	\$1,773.00
Awards (EPOY)	\$300.00	\$589.06	\$300.00	\$0.00
National Election Support	\$0.00	\$0.00	\$0.00	\$0.00
25 year pin	\$1,500.00	\$34.75	\$0.00	\$0.00
35 & 50 year pins				
Membership Pin: Postage	\$1,000.00	\$465.00	\$0.00	\$430.56
50 Year Coin				
Gold Lifetime Award				
COMDT National Retiree Council Support				
Coast Guard Museum support				
CGEA Membership (25 yr pin)				
VA Veterans Day Ceremony				
Total National Expenses (Programs):	\$4,300.00	\$2,567.81	\$1,800.00	\$2,203.56
Walter Gore Scholarship	\$0.00	\$0.00	\$0.00	\$0.00
<b>PUBLICATION EXPENSES (The Chief Magazine):</b>				
Postage/Labels/Distribution	\$14,000.00	\$16,435.23	\$11,000.00	\$13,499.57
Printing	\$33,000.00	\$23,765.00	\$24,000.00	\$31,603.09
Total Publications:	\$47,000.00	\$40,200.23	\$45,000.00	\$45,102.57
Grand Total Expenses:	\$247,750.00	\$229,590.04	\$253,042.00	\$275,266.55
End of Year Difference Between Project Budget and actual spending		\$12,575.96		\$27,785.45
Difference in Gross Receipts & Actual Expenses:		\$14,585.74		\$21,411.74

Tampa Tribute	\$0.00	\$1,680.00
CCCAF Interest	\$0.00	\$13.84
CCCAF Donations	\$0.00	\$2,074.00
CCCAF Program	\$5,000.00	\$5,000.00
CG Foundation #1		
CG Foundation #2		
CG Foundation #3		
CG Foundation #4		
Harvey Disbursement		
Harvey Relief		
Irina & Maria Relief		
Hurricane & Fire		

## SECTION VII 3

WHEREAS: There are no current rules concerning Electronic Meetings in the CPOA By-Laws or Ops Man.

RESOLVED: remove Section VII.3.b (3). and add Paragraph c to Section VII.3. to read:

### c. Electronic Meetings

(1) Regular and Special Meetings of the Board of Directors or Committees may be held by electronic means (such as e-mail or other Internet communication systems, telephone conferences, video conferences, etc.) subject to the following:

(a) Use of Parliamentary Authority shall be maintained.

(b) The technology used for electronic meetings must allow all members to have full access to and full participation in all meeting transactions continuously throughout the specified time of the meeting.

(c) All members of the Board or Committee must have access to the appropriate electronic meeting media. The number of people actually responding to a call for any particular meeting must meet or exceed the quorum of members and these responders shall be assumed present until the meeting is adjourned; however, in meetings where members are expected to be continuously present (e.g., telephone or video conferences) the quorum of members who respond must remain connected during the course of the business portion of the meeting.

(d) Electronic Voting. Voting via email or by Electronic Ballot Module during meetings for the purpose of adoption shall contain identification and authentication information identifying the voter; member's name and verifiable members email address shall be sufficient. Audio and/or video meetings may use voice vote provided there is sufficient certainty that each responder is on the official roll of voting members.

(e) Procedural rules related to the conduct of electronic meetings shall be established and promulgated by the Board of Directors

Submitted By: SCPO Charles Womack (ret)

THE CPOA BOARD OF DIRECTORS AND THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION AT THE 2018 CONVENTION.

**SECTION VIII.2. - Presidents Outstanding Chapter Award (POCA)**

WHEREAS: Section VIII.2. contains a reference to the CPOAA which has returned their National Charter and disbanded.

WHEREAS: A Building Fund is no longer needed as all building expenses are included in the Annual Budget

WHEREAS: The CPO Foundation currently serves as the Association's Relief Fund

WHEREAS: The CPOA encourages support of the CPO Academy Welcome (formerly Spaghetti) Dinners

RESOLVED: Remove the reference to the CPOAA from paragraph 2.d (2).

RESOLVED: Change Section VIII.2.c. to read:

2. c. Award to be based on the following:

- (1) Articles to the Chief 2 pts per issue
- (2) Newsletter 4 issues 10 pts
- (3) Community Involvements
  - (a) Coast Guard Involvement 2 pts each event
  - (b) Municipal Involvement 1 pt each event
  - (c) Financial Involvement 1 pt each - max 5 pts

**MOTION TO AMEND THE OPERATIONS MANUAL #5 (con't)**  
**SECTION VIII.2. - Presidents Outstanding Chapter Award (POCA)**

(4) Active CGEA Branch 5 pts

(5) Convention attendance

a. Chapter Member 1 pt per session

(6) CPO Welcome Dinner Sponsorship 3 pts per sponsorship

(7) CPOA & Charitable Donations

a. CCCAF 1 pt per contribution

b. CPO Foundation 1 pt per donation

(8) Dedicated fundraiser to #'s (6) & (7) 2 pts each event - max 10 pts

2. d. (2) CGEA Branches must be active. Documentation of a minimum of quarterly meetings or other activity is required.

This is to certify that on 25 April 2018, with a quorum present at a regular meeting of the CPOA National Board of Directors, this Motion to Amend the Operations Manual was proposed, read, debated and adopted by a unanimous vote of those in attendance.

THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION AT THE 2018 CONVENTION.

MOTION TO AMEND THE OPERATIONS MANUAL #0  
SECTION II.1 - Duties of the President

Whereas: The CPOA National President holds a non-voting position on the Coast Guard Chief Petty Officers (CPO) Foundation's Board of Directors.

Whereas: The President's duties do not currently reflect the President's responsibility to serve as a non-voting member on the CPO Foundation Board of Directors.

Resolved: Add subparagraph m. to Section II.1:

m. The National President shall serve as a non-voting Member on the Coast Guard Chief Petty Officers Foundation's Board of Directors.

This is to certify that on 25 April 2018, with a quorum present at a regular meeting of the CPOA National Board of Directors, this Motion to Amend the Operations Manual was proposed, read, debated and adopted by a unanimous vote of those in attendance.

THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION AT THE 2018 CONVENTION.

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United States Coast Guard  
CHIEF PETTY OFFICERS ASSOCIATION  
ENLISTED ASSOCIATION



<http://uscgcpoa.org>

From: Chief Petty Officer Academy Convention Committee

To: 50th Annual CPOA National Convention

Subj: Chief Petty Officer Academy Convention Committee Report

1. The CPO Academy Convention Committee met on 21 August 2018. Members in attendance:

BMCM Henry Audette – Chair  
YNCS Clara Whitehead  
BMC Kirstin MacLean  
BMC José Gonzalez

ISC Charles Taylor Jr.  
MKC Gregory Porter (RET)  
OSC Fred Clay

2. The committee recommends that the National CPOA and CGEA Presidents create a short video to be played at the CPO Academy Welcome Dinner. The committee suggests that the video:

- includes a brief description of who the CPOA/CGEA is (purpose, mission),
- includes the difference between the CPOA and the Chiefs Mess,
- mentions the CPO Association is sponsoring the Welcome dinner, and
- mentions the "Membership Matters" pamphlets available on each table.

3. The committee recommends providing limited travel reimbursement for one CPO Academy "Spirit of the Chief" Awardee to attend the upcoming CPOA National Convention.

a. Those awardees interested in attending National Convention would compete for travel reimbursement by submitting an essay detailing their efforts that led to receipt of the "Spirit of the Chief" Award. The Standing CPO Academy Committee would establish essay perimeters and then vote on entries.

*Parameters*

b. We suggest that the winning essay, and awardee bio, be published in The Chief magazine.

c. We suggest that the travel reimbursement be capped at \$1000.

4. The committee recommends changes to the Chief Petty Officer Association "Membership Matters" pamphlet. The suggestions were discussed with the Membership Committee Chair.

a. The suggested edits include changes to the membership form currently on back cover (omit EMPLID, edit dues payment to include Self Service allotment information, credit card payment option, etc.)

5. The following Convention Committee members request to form a Standing Committee:

BMCM Henry Audette – Chair  
YNCS Clara Whitehead  
BMC Kirstin MacLean  
BMC José Gonzalez

ISC Charles Taylor Jr.  
MKC Gregory Porter (RET)  
OSC Fred Clay

6. I move this report be adopted.

  
BMCM Henry Audette  
Convention Committee Chair



United States Coast Guard  
CHIEF PETTY OFFICERS ASSOCIATION  
ENLISTED ASSOCIATION



<http://uscgcpoa.org>

From: 2018 Membership Convention Committee

To: 50th Annual USCG CPOA/CGEA National Convention

Subj: 2018 MEMEBERSHIP CONVENTION COMMITTEE REPORT

1. The Membership Convention Committee (MCC) met at 0810 on 21 August 2018.
2. The following CPOA and CGEA members were present:

MKC Jayson Pol  
YN1 Tammy Bogart  
MK1 Michael Whaley  
YN3 Samantha Whaley  
YN3 Chaundra Gomez  
MST3 Derrik Bernasek

3. Recruitment: The MCC discussed the benefits of the CPOA information and sign up pamphlet as an effective recruitment tool. The committee recommends creating a dedicated CGEA information and sign up pamphlet such as the CPOA to assist the branches in their recruitment efforts.
4. Recruitment / Retention: The MCC recognizes that members are not aware of all the benefits available once becoming a member of the CPOA / CGEA. The committee recommends to create a list of all available benefits. The committee agreed that this information will assist the recruitment and retention efforts and encourage people in becoming members, at the same time targeting the "What's In It For Me?" (WIIFM) generation.
5. Recruitment / Retention: The MCC recommends creating a promotional video of all the amazing work our Chapters and Branches have accomplished during this year. The committee will gather pictures and footage from all Chapters / Branches and present a concept to the Board of Directors for approval.
6. Membership Award: The MCC recommends renaming the Membership Award to the BMCS John F. "Jack" Crowley Membership Award. The committee also recommends presenting a dedicated plaque to the Crowley family in honors of the new BMCS John F. "Jack" Crowley Membership Award at the 2019 CPOA convention opening ceremony.
7. The Membership Convention Committee adjourned at 1030 on 21 August 2018.
8. I move this report be adopted as written.

Respectfully Submitted,

MKC Jason L. Pol, CPOA NEFL Chapter President

ENCLOSURE

IN RESPECT FOR THOSE WHO HAVE GONE BEFORE US...AS A GUIDE FOR THOSE WHO FOLLOW



From: Bylaws committee

22 AUG 2018

To: CPOA Members present at the 50th Annual Convention

Subj: Bylaws Committee Report 2018

1. Discussed the need for publicizing all presidents that vote on any given subject to represent votes are quantitative and roll call was done for transparency to the body.
2. During the 50<sup>th</sup> convention motion #7 to amend the ops manual was sent to By Laws committee. The following recommendations have been discussed with the submitter and approved to go to the floor.


**MOTION TO AMMEND THE OPERATIONS MANUAL**

Whereas: the fillings of vacancies is covered in <sup>5</sup>section II, Paragraph 9

Resolved: Change Section II, paragraph 7 in its entirety to read:

- a. All BOD members resigning or removed from office for reason other than health, extenuating circumstances or ~~has receive~~ <sup>has received</sup> official orders outside the continental United States will be ineligible to run for any National Office.
- b. A National President that resigns or is removed from office for reasons other than stated in paragraph a. will not be designated as Immediate Past President (IPP) due to not fulfilling the obligated term of office. The designation of IPP will be given to the member that successfully last held the office.

4. I move this report be adopted.



HSCM Tyrone C. Anderson Jr

Committee Chairman

Members: BMCS Charles Womack, MSTCM LeRoy Dennison, ITC John Broxson, MKCS Beau Bolsenga, YNCS Craig Breverman.

ENC2: (16)

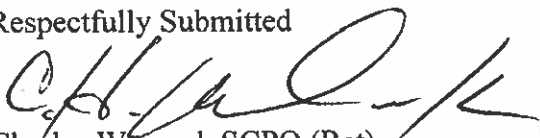
## Long Range Planning Convention Committee Report

The Long Range Planning Convention Committee made up of SCPO(Ret) Charlie Womack, TTCM (Ret) Curtis Leary, CWO (Ret) Amy Ponce, YNC (Ret) Jack Murphy, AETC Rod Hanson, MCPO Terry Sherwood and SCPO Bob Stage.

The Long Range Planning Convention Committee, has met on August 21, 2018 and recommends the following:

1. Discussed the procurement of and use of Voice Vote. Committee recommends;
  - a. National Board of Directors and National Office provide a cost, use and product analysis.
  - b. National Treasurer provide a budget analysis once the actual cost is known.
2. Discussed ways to become more proactive with the CPO Academy. The committee recommends;
  - a. Provide advertising in the Students Welcome Package either written or by email, that would let the attendee know the Welcome Dinner is sponsored by CPOA.
  - b. Provide a budget item for a National Officer travel to attend the Welcome Dinner at least twice annually.
  - c. Use area Chapters Presidents to act on behalf of CPOA when no National Officer will be in attendance.
3. Discussed increased participation at Convention. The committee recommends;
  - a. Outreach to all Chapters through various media, an explanation of the importance and relevance of our Annual Convention.

Respectfully Submitted



Charles Womack SCPO (Ret)

Chairman

ENCL: (17)

22 August 2018

From: Special Projects Convention Committee

To: Convention Delegates 50<sup>th</sup> National CPOA Convention

Subj: Special Projects Convention Committee Report

1. The Special Projects Convention Committee met on 21 August 2018 at the Sirata Hotel St Petersburg, ~~FL~~ BEACH, FL.
2. The Committee informed the members of the Committee of the duties of the Special Project Committee.
3. This Committee request that all Chapters and Branches advertising in the Association's magazine (The Chief) review their ads to insure that they are up to date and current.
4. If a Chapter or Branch is not currently selling an item advertised in the magazine they are instructed to contact the Executive Director to have their ad removed.
5. If a Chapter or Branch needs to update their ad they need to contact the Executive Director.
6. If a Chapter or Branch is not currently advertising and item or items in The Chief and wishes to do so, they are must submit their request through the Executive Director who will forward it to the Special Projects Committee for review to ensure that it does not conflict with another Chapter's or Branches' ad.
7. All Chapters and Branches are reminded that they are authorized one free ad in The Chief.
8. As a number of Chapters and Branches are unaware of their right to one free ad it The Chief, it is requested that the Executive Director inform them of their right in the upcoming monthly News Letter.
9. All Chapters and Branches are reminded that the CPOA and CGEA LOGOs are the exclusive property of the Association, and that the use of these LOGOs to sell items outside their local Chapter or Branch must be requested from and approved by the National Board of Directors.
10. This Committee wishes to thank the Executive Director for is hard work in ensuring that The Chief magazine is compiled in a professional manor and the monthly News Letter is sent out on time.
11. I move this report be adopted.



Bruce Garrison, YNCS, Ret.

Special Projects Committee Chairman

Committee Members:

HS1 Teresa Heinz

GMCS James Proctor

Gennavee Mateo

YN2 Rafael Ramos

Dan Foster

Mark Barry

MST3 Ian Woods

HS1 Jennifer Chmiel

MEC G. McAnally

YN3 Michael Bieveny

ENCL (18)



**United States Coast Guard**  
**CHIEF PETTY OFFICERS ASSOCIATION**  
2018 Convention Committee Report  
for  
2020 Convention Planning  
<http://uscgcpoa.org>



From: 2018 CPOA Convention Convention Committee  
To: 50th Annual USCG CPOA National Convention  
Subj: 2018 CPOA CONVENTION CONVENTION COMMITTEE REPORT

1. The Convention Committee met on 21 August 2018 at 0800 EST.
2. This Committee recommends the following:
  - a) Community service remains a vital part of our organization and should be continued at future conventions. Suggests to coordinate with (Local area) Chiefs Mess or CPOA for 2020 convention project. It was also recommend to consider the weather in scheduling community service especially in warmer climate areas. (no cost)
  - b) Recommend to continue developing a first timer's guide to convention attendance to be developed and published to the website and a PDF link included via email upon registration Also it was recommend to continue to develop and refine a detailed schedule of events. First time convention attendees guide to include the following. (no cost)
    - 1) Agenda
    - 2) Uniform/Attire requirements
    - 3) Parliamentary procedure meeting
    - 4) Expectations of cost for event and additional costs for fundraising as applicable.
    - 5) Expectations for Chapter/Branches selling items from there respective location.
  - c) Recommend seeking opportunities for sponsorship for hospitality room from CPOA/ CGEA Chapters/Branches and/or or Local Businesses. (no cost)
  - d) Recommend a Slide Show presentation be developed and presented at Presidents Welcome reception showcasing pictures from the past years convention and pictures from CPOA/ CGEA Chapters/Branches events/community service from the past year. In addition, it was discussed to also allow CPOA/ CGEA Chapters/Branches and other sponsors to advertise throughout the slide show.
4. I move this report be adopted.

Committee Chairman  
QMC (Ret) William Segelken

 QMC (RET)

Committee Members:  
CWO Mark Cortor

MCPO Terry Sherwood

MCPO James Armstrong

OSC Robert Luna

ITC Rick Paauwe

MKC Jennifer Collins

ENC 1 (19)

IN RESPECT FOR THOSE WHO HAVE GONE BEFORE US...AS A GUIDE FOR THOSE WHO FOLLOW

MKC Christopher Wolf

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ME1 Mark Barry

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United States Coast Guard  
CHIEF PETTY OFFICERS ASSOCIATION  
ENLISTED ASSOCIATION

5520-G Hempstead Way  
Springfield, VA 22151-4009

Phone: (703) 941-0395 / Fax: (703) 941-0397

Email: [coastguardcpoa@gmail.com](mailto:coastguardcpoa@gmail.com) (Exec. Director)

[cpoamembership@gmail.com](mailto:cpoamembership@gmail.com) (Membership)

<http://uscgcpoa.org>



21 Aug 2018

From: CCCAF 2018 Convention Committee Chairman, MKCS (ret) John Warren

To: CPOA 50th Annual Convention

Subj: CCCAF 50<sup>th</sup> Annual Convention Committee Report

1. The CCCAF 50<sup>th</sup> Convention Committee met at 0800 on August 21, 2018; the following members volunteered for the committee:  
MCPO James Armstrong  
CPO Anthony Lim (ret)  
SCPO John Warren (ret)  
CPO Rick Paauwe  
PO Gerald Hinkel  
PO Tina Hinkel
2. Due to few applications for the previous year Walt Gore Scholarship, the committee discussed methods of increasing awareness of the available CPOA Scholarships.
  - a. Use social media and networking – Facebook, etc; push out from National to the local Chapter/Branch sites
  - b. Include information about the scholarships (eligibility and deadlines) via multiple pages in the Chief's magazine and push into every unit's POW
  - c. Reach out to the Budget Committee and Future Planning to propose fund allocation toward advertising receiptant winners and printing of enlarged checks.
3. In regards to the CCCAF Scholarship, the committee recommends to begin research on acquiring new sponsors to increase contributions which will expand the availiblity and value of the scholarship. This allows the opportunity to increase the awareness of the scholarships and more ~~financial aid to the receiptants~~ *FINANCIAL RECIPIENTS*
4. The Committee discussed the addition of all dependants including spouses to be an eligible receiptant of the CCCAF Scholarship.
5. The committee discussed and created two essay questions for this coming year's contests.
  - a. For the CCCAF Scholarship, the question recommended is: "Has Social media had a positive or negative affect on our perception of public figures?."
  - b. For the Walt Gore Scholarship, the question recommended is: "Are Sea going traditions such as line crossing ceremonies still appropriate today, or are they considered a form of bullying or hazing?"
6. I request this report be adopted. Respectfully submitted

  
John Warren, MKCS (RET)  
2018 CCCAF Convention Committee Chair

ENCL: (20) IN RESPECT FOR THOSE WHO HAVE GONE BEFORE US...AS A GUIDE FOR THOSE WHO FOLLOW



United States Coast Guard  
CHIEF PETTY OFFICERS ASSOCIATION  
5520 Hempstead Way  
Springfield, VA 22151-4009



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[cpoamembership@gmail.com](mailto:cpoamembership@gmail.com) (Membership)

22  
23 Aug 2018

From: 2018 Budget Convention Committee

To: 50<sup>th</sup> Annual CPOA Convention

BUDGET CONVENTION COMMITTEE REPORT

1. The committee met at this Convention to review the published 2019 CPOA Budget, which was printed in the July 2018 edition of "THE CHIEF" to allow members to review and ask questions prior to Convention.
2. CCCAF contributions from allotments in the amount of \$4,803.76 were transferred in July <sup>2018</sup> ~~2017~~ for the period of 7/1/17 thru 6/30/18.
3. At the 2015 Convention (modified in 2016), new budget lines were created to provide \$500 each to the awardees of the Presidents Outstanding Chapter/Branch Award. These awards will be presented this year, as both Yorktown Chapter & Garden State Branch are in attendance at the 2018 convention.
4. The CCCAF Committee requested an increase to the CCCAF Award budget line to increase to allow presentation of the large check photo opportunity for the Walt Gore presentation to the members. Amount requested is \$125 annually. This will cover the cost of procuring 2 large check awards.
5. I move this report be adopted.

CWO2(F&S) Mark T. Tahtinen  
Budget Convention Chairman/National Treasurer

Budget Convention Committee Members:  
OSCM Jim Armstrong, MKCS Beau Bolsenga, MKC Chris Wolf

IN RESPECT FOR THOSE WHO HAVE GONE BEFORE US...AS A GUIDE FOR THOSE WHO FOLLOW

ENCL: (21)

**Coast Guard Chief Petty Officers Association**

**Account Listing**

<b>Account</b>	<b>Budget CY2019</b>
<b>INCOME</b>	
Membership Dues	
Active-Duty Allotments	\$77,000.00
Cash/Checks	\$39,000.00
Credit Card Payments	\$5,000.00
Retiree Allotments	\$97,000.00
Members Dues payments online	\$10,000.00
Silver Lifetime Purchases (Held at TD Bank)	\$3,000.00
Sales of Product Income - Café Press	\$350.00
The CHIEF Advertising Income	\$2,000.00
USAA - Sponsorship (Affinity Program)	\$15,000.00
50th Convention Fund	
Interest Earned	
Companion Checking Interest	\$0.00
High Yield Savings TD Bank Interest	\$0.00
Reserve Fund Boa Interest	\$0.00
Silver Lifetime TD Bank CD Interest (deleted)	\$0.00
Silver Lifetime TD Bank Interest	\$0.00
Navy Fed CD #1 Matures 5/17/2018	\$0.00
Other Ordinary Income	\$0.00
BOA Checking Account	\$0.00
BOA Interest Maximizer Savings	\$0.00
Pentagon Federal CD's when converted into High Yield Savings	\$0.00
<b>Total INCOME:</b>	<b>\$248,350.00</b>
<b>CONVENTION EXPENSES</b>	
Awards	\$2,000.00
Convention Expenses	\$5,000.00
President's Outstanding Chapter/Branch Incentive	\$1,000.00
Convention Committee Expenses (Mailing Materials)	\$1,000.00
CPOA National BoD Expenses (includes tvi, per diem, hotel, misc)	\$8,750.00
President	
Vice-President	
Secretary	
Treasurer	
Regional Advisor: Region 1	
Regional Advisor: Region 2	
Regional Advisor: Region 3	
CGEA National Officer Expenses (includes tvi, per diem, hotel,	\$5,000.00
President	
Vice-President	
Secretary	
Treasurer	
Executive Director	\$1,500.00
<b>Total Convention Expenses:</b>	<b>\$24,250.00</b>
<b>NATIONAL EXPENSES: CPOA BoD TRAVEL</b>	
National Officers	\$6,500.00
President	
Vice-President	
Secretary	
Treasurer	
Regional Advisor: Region 1	
Regional Advisor: Region 2	
Regional Advisor: Region 3	
<b>NATIONAL EXPENSES: CGEA TRAVEL</b>	<b>\$3,715.00</b>
President	
Vice-President	
Secretary	
Treasurer	
<b>Total CGEA/CPOA Travel:</b>	<b>\$10,215.00</b>
<b>NATIONAL EXPENSES (OPERATIONS)</b>	
Building Repair & Maintenance	\$2,000.00
Office Security System	\$2,400.00
Computer Equip & Software	\$1,500.00
Condo Association Fees	\$3,100.00
Credit Card Processing Fees	\$1,000.00
Membership Processing Expense	\$750.00
Membership: Electronic Communications (Constant Contact)	\$1,500.00
Memorial Fund	\$1,000.00
National CPOA BoD Discretionary	\$500.00
National CGEA Officers Discretionary	\$500.00
Office Equipment & Furnishings	\$500.00
Office Machine Repair (includes maintenance contracts)	\$2,400.00
Office Supplies	\$2,000.00
Online Accounting Service (QuickBooks & Payroll)	\$1,000.00



**Coast Guard Chief Petty Officers Association**

**Account Listing**

<b>Account</b>	<b>Budget CY2019</b>
Payroll (Intuit) - merged	\$0.00
Phone and Internet Bundle	\$1,800.00
Postage (includes equipment rental)	\$9,000.00
Publications (Off pubs, Roberts Rules, etc)	\$200.00
<b>Employee Pay &amp; Benefits</b>	
Salary (Executive Director)	\$80,000.00
Employee Retirement Account	\$4,655.00
Medical Benefit Re-imbursement Account	\$3,000.00
Wages (Admin Assistant)	\$29,000.00
Executive Director Local Travel	\$600.00
Stationery & Printing	\$1,500.00
Utilities (gas & elec)	\$1,200.00
Website/Web Manager	\$2,500.00
IRS Penalties & Settlements	
<b>Total National Expenses (Operations):</b>	<b>\$153,605.00</b>
 <b>NATIONAL EXPENSES (TAXES/INSURANCE/LEGAL)</b>	
<b>Business Liability Insurance</b>	
Corporation Costs	\$250.00
County Personal Property Tax	\$250.00
Liability Insurance	\$2,000.00
Professional Accounting Service (Financial Review)	\$0.00
Professional Accounting Fee	\$0.00
Federal Tax Return Preparation	\$1,600.00
Insurance Property	\$1,800.00
Legal Fees	\$2,000.00
Real Estate Tax	\$3,500.00
<b>Total National Expenses (Taxes/Insurance/Legal):</b>	<b>\$11,400.00</b>
 <b>NATIONAL EXPENSES (Start Up Expenses):</b>	
Awards/Engravings	\$0.00
Start-up support (Chapter/Branch)	
Chapter (Start Up Fund)	\$600.00
Chapter (Start Up expenses)	\$1,000.00
Branches (Start Up Funds)	\$600.00
Branches (Start Up expenses)	\$1,000.00
<b>Total National Expenses (National Office):</b>	<b>\$3,200.00</b>
 <b>NATIONAL EXPENSES (Programs):</b>	
CPO Academy Support (Spirit of the Chief Award)	\$2,000.00
CCCAF Program (Check Presentation to include Walt Gore award)	\$225.00
CPOA Foundation	
EPOY Program Dinner	\$1,500.00
Awards (EPOY)	\$800.00
National Election Support	\$500.00
25 year pin	\$0.00
35 & 50 year pins	\$1,500.00
Membership Pin: Postage	\$1,000.00
50 Year Coin	
Gold Lifetime Award	\$100.00
COMDT National Retirees Council Support	\$400.00
Coast Guard Museum support	\$500.00
CGEA Membership (25 yr pin)	\$800.00
VA Veterans Day Ceremony	\$400.00
<b>Total National Expenses (Programs):</b>	<b>\$9,725.00</b>
 Walter Gore Scholarship	\$1,000.00
 <b>PUBLICATION EXPENSES (The CHIEF Magazine):</b>	
Postage/Labels/Distribution	\$15,000.00
Printing	\$33,000.00
<b>Total Publications:</b>	<b>\$48,000.00</b>
 <b>Grand Total Expenses:</b>	<b>\$261,395.00</b>

**MOTION TO AMEND THE OPERATIONS MANUAL #7**  
**SECTION II, PARAGRAPH 7**

Whereas: The filling of vacancies is covered in Section II, Paragraph 9

Resolved: Change Section II, paragraph 7 in its entirety to read:

7 a. A National President that resigns or is removed from office for reasons other than stated in paragraph a. will not be designated as Immediate Past President (IPP) due to not fulfilling the obligated term of office. The designation of IPP will be given to the member that successfully last held the office.

b. All BOD members resigning or removed from office for reasons other than health, extenuating circumstances or has received official transfer orders outside the continental United States will be ineligible to run for any National Office.

Submitted by SCPO Charles Womack (ret)

THE CPOA BOARD OF DIRECTORS AND THE CPOA CHAPTER PRESIDENTS VOTED TO RECOMMEND APPROVAL OF THIS MOTION AT THE 2018 CONVENTION.